



**TOWN OF SAINT ANDREWS
REGULAR COUNCIL MEETING
MINUTES**

**April 19, 2022, 6:45 p.m.
W.C. O'Neill Arena**

A. RECORDING OF ATTENDANCE

A Regular Meeting of the Town of Saint Andrews Council was held on Tuesday, April 19, 2022, at 6:45 p.m. with the following members present:

Mayor Brad Henderson, Deputy Mayor Kate Akagi, Councillor Kurt Gumushel, Lee Heenan, Jamie Hirtle, Steve Neil.

Chris Spear, CAO/Treasurer, Paul Nopper, Clerk - Senior Administrator, Alexander Gopen, Senior Planner.

Late: Councillor Marc Blanchard - 7:12 p.m.

B. LAND RECOGNITION OF THE PESKOTOMUHKATI NATION

C. APPROVAL OF AGENDA

Motion: 172 - 04/22

Moved by Councillor Hirtle

Seconded by Deputy Mayor Akagi

That the Agenda be approved as presented.

5 – 0

Carried

D. DISCLOSURE OF CONFLICT OF INTEREST

E. PRESENTATIONS

F. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

G. COMMUNICATIONS

- 1. Light It Up in Blue Campaign New Brunswick Alzheimer Society, Mark Harris, Coordinator**

Council directed staff to light up the Town Hall blue for the week of May 23, 2022, to May 27, 2022, and post on social media.

H. STAFF REPORT/FINANCIAL REPORT

I. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS

- 1. Finance & Administration - Deputy Mayor Akagi**

- 1. Tender Award TSA 2022-01 Princess Royal Street Water and Sewer Renewal, FA220407**

Motion: 173 - 04/22

Moved by Deputy Mayor Akagi

Seconded by Councillor Heenan

That Council awards Tender TSA 2022-01 Princess Royal Street Water and Sewer Renewals to Fairville Construction Ltd. in the amount of \$257,600.00 HST excluded.

5 – 0

Carried

2. Discussion on Committee Meeting Structure for Council, FA220408

Mayor Henderson presented a new Committee structure for Council to try with hosting of a workshop session every two months to review Registers and have a deeper discussion on topics Council would like to bring forward. It was noted this would be an optional meeting for Councillors but encouraged to attend. Council provided consensus to this concept.

2. Public Works - Councillor Blanchard

1. Downtown Water Street One-Way Direction for 2022 By-Law 18-01 Motor Vehicle By-Law, PW220408

Council discussed the 30-minute parking spaces and what the procedure for monitoring the timing would be by By-Law Enforcement. Staff noted that chalking of tires along the tread of the tire is the common practice to monitor vehicle movements in parking spaces for time spent. Council noted that the Town may hear complaints regarding the chalking of tires. Council discussed the possibility of expanding the parking spots to 45 minutes versus 30 minutes, but it was determined that these spaces are supposed to be quick turnover spots in the downtown to help with quick errands. Council noted that there should be a discussion on the potential for paid parking spaces downtown. Council asked staff not to install the gate at the wharf and only install the signage to start. Staff was given support to install the gate if it was needed.

Motion: 174 - 04/22

Moved by Councillor Blanchard

Seconded by Councillor Heenan

That Council approves the one-way Water Street starting Monday, May 16, 2022, to Monday, October 17, 2022, from Elizabeth Street to Princess Royal Street under Schedule "C" One-Way Street of By-law No. 18-01, A By-Law To Regulate Vehicular Traffic in the Town of Saint Andrews.

Amended

Motion: 175 - 04/22

Moved by Councillor Heenan

Seconded by Deputy Mayor Akagi

Amend Water Street motion to start from Edward Street to Frederick Street.

6 – 0

Carried

Motion: 176 - 04/22

Moved by Councillor Heenan

Seconded by Councillor Blanchard

That Council approves the one-way Water Street starting Monday, May 16, 2022, to Monday, October 17, 2022, from Edward Street to Frederick Street under Schedule "C" One-Way Street of By-law No. 18-01, A By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews as amended.

6 – 0

Carried

Motion: 177 - 04/22

Moved by Councillor Blanchard

Seconded by Deputy Mayor Akagi

That Council approves No Parking Anytime along the following streets:

- *Elizabeth Street – Water Street to Queen Street – Southwest side*
- *Edward Street – Water Street to Queen Street – Southeast side*
- *William Street – Water Street to Queen Street – Southeast side*
- *Princess Royal Street – Water Street to Queen Street – Southwest side*
- *Queen Street – Elizabeth Street to Princess Royal Street – Southside*

under Schedule "B" No Parking Anytime of By-Law No. 18-01, A By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews.

6 – 0

Carried

Motion: 178 - 04/22

Moved by Councillor Blanchard

Seconded by Councillor Heenan

That Council approves the installation of an additional Parking for Persons with Disabilities at the corner of William Street and Water Street in front of 161 Water Street under Schedule "G" Parking for Persons with Disabilities under By-Law No. 18-01, A By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews.

6 – 0

Carried

Motion: 179 - 04/22

Moved by Councillor Blanchard

Seconded by Deputy Mayor Akagi

That Council approves an Emergency and Enforcement Vehicle Parking Space beside the Canada Post Post Office on King Street under Schedule "H" Limited Parking of By-Law No. 18-01, A By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews.

6 – 0

Carried

Motion: 180 - 04/22

Moved by Councillor Blanchard

Seconded by Councillor Heenan

That Council approves 4 30-minute Parking Spaces, 2 beside Scotia Bank on King Street and two beside Home Hardware on King Street Schedule "H" Limited Parking of By-Law No. 18-01, A By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews.

5 – 1 Nay Councillor Neil

Carried

Motion: 181 - 04/22

Moved by Councillor Blanchard

Seconded by Councillor Hirtle

That Council approves the signing of the Wharf to vehicular traffic, excluding permitted vehicles, between 8:00 a.m. – 5:00 p.m., 7 days a week from Monday, May 16, 2022, to Tuesday, September 6, 2022.

6 – 0

Carried

3. Public Safety - Councillor Neil

4. Business, Tourism, Heritage and Culture - Councillor Hirtle

1. Community Assistance Grant Application Saint Andrews Farmers Market 50th Anniversary Celebration, BTHC220403

Council noted that the funding be asked for is more for marketing and advertising and that the Farmer's Market should approach ExploreStAndrews for funding. Staff noted that a submission for funding was brought forward in February and Council asked for a revision to the \$5,000.00 ask. The new ask is for \$2,028.00 less than half of the original request. Staff noted that any new signage for the Market would still have to meet the Zoning By-Law standards and that staff would help to expedite the permit process.

Motion: 182 - 04/22

Moved by Councillor Hirtle

Seconded by Deputy Mayor Akagi

That Council support the Saint Andrews Farmers Market request for supporting the 50th Anniversary Celebrations from the Community Assistance Grant program for 2022 at a grant of \$2,028.00.

6 – 0

Carried

5. Recreation and Community Services - Councillor Gumushel

1. Discussion on Childcare Needs Survey Results March April 2022, RCS220405

Clerk Nopper provided an overview of the results of the Childcare Needs Survey to Council highlighting that there is a need for additional childcare services and after-school programs to support the community youth. Council discussed the survey results noting that the Town of Saint Andrews can be a player in supporting more programs for youth and that if the community intends to grow and attract new families, that the Town will have to participate in supporting new programming and existing services. It was noted that

licencing is difficult and finding a large enough space to host programs is critical. Direction was given to set up meetings between the Town, childcare providers, and the Anglophone South School Board to see about solutions to space and programming.

Deput Mayor Akagi left at 7:40 p.m.

2. Discussion on Mowing of the Sir James Dunn Academy Field, RCS220406

CAO Spear highlighted a staff report on the mowing of the Sir James Dunn Academy field. Councillor Gumushel spoke to the recent upgrades to the field and the importance of this green space to the community. It was noted that cutting the grass at the field takes approximately 2 hours of staff time per week. Council had concerns about the continued maintenance of the field by the Town and what potential downloading of services could come from the school board if the Town continued to mow the field. Council asked if new signage can be installed on the fencing to notify the public that they can use the field at their leisure during the summer months as it seems like the field is off limits with closed signs. Council committed to cutting the grass for the 2022 season and asked for a meeting with the school board to discuss the ongoing maintenance and a potential agreement to be developed. Council provided consensus to this process.

3. 42nd Edition Saint Andrews Fathers Day Race Road Closure Request, RCS220407

Motion: 183 - 04/22

Moved by Councillor Gumushel

Seconded by Councillor Blanchard

That Council approves the road closure of Prince of Wales Street from the Algonquin Hotel to Augustus Street on Sunday, June 19, 2022, from 8:30 a.m. – 12:00 p.m. for the 42nd Edition of the Saint Andrews Father's Day Road Race.

5 – 0

Carried

4. Discussion on By-Law 01-5 Skateboards, Scooters and Inline Skates in Saint Andrews, RCS220404

CAO Spear provided a staff report review of concerns of staff for the repealing of By-Law 01-5. It was noted that there are safety concerns for seniors and tourists in the busy downtown seasons, potential tripping hazards with the bricks, and the lack of road and sidewalk rules followed. It was noted that the Transportation Master Plan highlights alternative transportation methods as important to reducing vehicular traffic.

Council debated and discussed the potential repeal By-Law for 01-5. Members of Council focused on safety of residents and visitors and, tripping hazards, and the ability for persons using these modes of transportation to have difficulty following rules and stopping quickly. Council asked for clarification if it was motorized scooters or push scooters. Staff noted that it is non-motorized scooters and alternative transportation options. Council also discussed similarities between cyclists and runners in the downtown. Council asked if there

were incidents or accidents that brought this By-Law originally forward. Staff indicated that there was nothing on record but could have had isolated incidents. Council discussed the changes to active transportation since the inception of this By-Law and that 20 years have passed and should be reviewed again. Adults and youth are users of these forms of transportation, not just youth. Staff noted that this By-Law is only in effect for the Historic Business District and these forms of transportation are allowed throughout the rest of Town and a skate park is available for use at the Community Youth Activity Centre. Council asked that the repeal By-Law be brought forward for first reading and to call for a Public Hearing of Objections.

6. Planning & Economic Development - Councillor Heenan

1. Amendment By-Law Z21-04, 603366 N.B. LTD, Van Horne Garden Homes, Rezoning for PID 01326081 Third Reading, PED211102

CAO Spear noted that Council has been kept up to date with the processes of the Subdivision and Development Agreements for the Van Horne Garden Homes development and that the final documents before Council are agreeable. Council asked how the Planning Advisory Committee notes are represented in the Agreements. Staff clarified that they are a part of the Schedules for the Subdivision Agreement and will be part of the document registered to the Land Registry department and must be followed.

Mayor Henderson read the By-Law for Third Reading in full.

Motion: 184 - 04/22

Moved by Councillor Heenan

Seconded by Deputy Mayor Akagi

That Council grants leave for Third and Final Reading to Amendment By-Law Z21-04 to the Town of Saint Andrews Zoning By-Law Z21-01 for the rezoning of PID 01326081 for 603366 N.B. LTD Van Horne Garden Homes from Estate Residential Zone to Multiple Residential 1 Zone subject to the signing of a Subdivision and Development Agreement.

5 – 0

Carried

Motion: 185 - 04/22

Moved by Councillor Heenan

Seconded by Councillor Hirtle

That Council signs into a Subdivision Agreement with 603366 N.B. LTD Van Horne Garden Homes for PID 01326081 as per Section 6 of By-Law No. 69. Subdivision By-Law.

5 – 0

Carried

Motion: 186 - 04/22

Moved by Councillor Heenan

Seconded by Councillor Gumushel

That Council signs into a Development Agreement with 603366 N.B. LTD Van Horne Garden Homes for PID 01326081 as per Section 59 of the Community Planning Act.

5 – 0

Carried

2. Zoning By-Law Z22-01 Second Reading, PED220302

Council discussed the options of reducing the parking from 1.25 spaces to 1 space per unit. Council discussed the Public Hearing of Objection results and the concerns of the Planning Advisory Committee regarding the reduction of spaces per unit. Council debated the reduction with notes on limited parking in the downtown, the increase in density of housing needed for walkability, who gets used of the extra parking spaces, the need for additional housing in the community, and the limitations of transportation services in the community but noted options are being worked on. Through the discussion, Council came to a consensus to keep the reduced parking from 1.25 spaces to 1 space per unit. An emphasis was noted to the Strategic Priorities of Council and the need for additional housing in the Town Plat and Historic Business District with densification.

Motion: 187 - 04/22

Moved by Councillor Heenan

Seconded by Councillor Gumushel

That Council grants leave for Second Reading to Zoning By-Law Z22-01, Being the Zoning By-Law for the Town of Saint Andrews.

5 – 0

Carried

J. NEW BUSINESS

K. QUESTION PERIOD

L. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS

M. MAYOR'S COMMENTS

N. CLOSED SESSION

Motion: 188 - 04/22

Moved by Councillor Hirtle

Seconded by Councillor Gumushel

At 8:36 p.m. that Council move into Closed Session under the Local Governance Act Section 68(1)(d) the proposed or pending acquisition or disposition of land.

5 – 0

Carried

Motion: 189 - 04/22

Moved by Councillor Heenan

Seconded by Councillor Gumushel

At 9:18 p.m. Council returns to Open Session.

5 – 0

Carried

O. ADJOURNMENT

Motion: 190 - 04/22

Moved by Councillor Blanchard

Seconded by Councillor Hirtle

At 9:19 p.m. that the meeting be adjourned.

5 – 0

Carried

Brad Henderson, Mayor

Paul Nopper, Clerk - Senior
Administrator

