



**TOWN OF SAINT ANDREWS
REGULAR COUNCIL MEETING
MINUTES**

**May 16, 2022, 6:30 p.m.
W.C. O'Neill Arena**

A. RECORDING OF ATTENDANCE

A Regular Meeting of the Town of Saint Andrews Council was held on Monday, May 16, 2022, at 6:30 p.m. with the following members present:

Mayor Brad Henderson, Deputy Mayor Kate Akagi, Councillor Marc Blanchard, Kurt Gumushel, Jamie Hirtle, Steve Neil.

Chris Spear, CAO/Treasurer, Paul Nopper, Clerk - Senior Administrator, Alexander Gopen, Senior Planner, Southwest New Brunswick Service Commission.

Councillor Lee Heenan Virtual.

B. LAND RECOGNITION OF THE PESKOTOMUHKATI NATION

C. APPROVAL OF AGENDA

Move 6.2 PED 220506 for Closed Session discussion.

Motion: 220 - 05/22

Moved by Councillor Blanchard

Seconded by Deputy Mayor Akagi

That the Agenda be approved as presented.

6 – 0

Carried

D. DISCLOSURE OF CONFLICT OF INTEREST

E. PRESENTATIONS

1. Diane Hall and Jackson Leavitt Presentation and Proclamation on Easter Seals Red Shirt Day June 1, 2022, RCS220506

Diane Hall and Jackson Leavitt provided Council with a presentation on the Easter Seals Red Shirt Day for June 1, 2022. Ms. Hall provided background to Council on the history of Easter Seals Canada and the program, Jackson Leavitt is the national campaign poster youth for the Red Shirt campaign for 2022. Mr. Leavitt presented Mayor Henderson with a Red Shirt for June 1, 2022, Red Shirt Day. It is a day of Action for Accessibility and Inclusion and is a day when people across Canada come together and wear red in schools, workplaces, and spaces everywhere in order to create a visible display of solidarity as part of National Accessibility Week. Wearing red encourages education on the issues related to disabilities and what we can do to remove physical, attitudinal, and systemic barriers in our communities.

Council thanked Mrs. Hall and Mr. Leavitt for the presentation and congratulated them on their national campaign efforts and wished them all the success in their endeavors.

Mayor Henderson read the proclamation for the Saint Andrews Red Shirt Day, June 1, 2022, for Easter Seals New Brunswick.

Motion: 221 - 05/22

Moved by Councillor Gumushel

Seconded by Deputy Mayor Akagi

That Council proclaims June 1, 2022, as the Saint Andrews Red Shirt Day for Easter Seals New Brunswick.

6 – 0

Carried

2. Caroline Walker, Peggy Hogarth, Presentation on By-The-Sea Butterflyways Garden Project

Caroline Walker and Peggy Hogarth from the By-The-Sea Butterflyways Garden Project presented to Council on the Butterflyway Garden Project and their initiatives in Saint Andrews and the surrounding area. The original project was established by the David Suzuki Foundation and is a volunteer-driven campaign to create butterfly-friendly habitats in communities throughout Canada. In 2022 the goal is to establish 12 or more Butterflyway gardens in the community by planting native plants, shrubs, and trees in the community. Their goal is to help raise awareness in the community and inspire change. Information was provided to Council on the vital need for pollinators, the decline in insects, habitat loss, and the goals to support butterflies and other pollinators.

Council thanked Mrs. Walker and Mrs. Hogarth for the inspirational presentation and note that Council and staff are looking at options in our operations to ensure we are supporting pollinators and butterflies in our community.

F. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

G. COMMUNICATIONS

H. STAFF REPORT/FINANCIAL REPORT

I. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS

1. Finance & Administration - Deputy Mayor Akagi

1. Appointment of Charlotte County Hospital Foundation Inc. Board of Trustee Member, FA220507

Motion: 222 - 05/22

Moved by Deputy Mayor Akagi

Seconded by Councillor Heenan

That Council appoints Glen Harris to the Charlotte County Hospital Foundation Inc. to serve on the Board of Trustees for a three-year term from 2022 – 2025 on behalf of the Town of Saint Andrews.

6 – 0

Carried

2. Public Works - Councillor Blanchard

1. Water Meter Program Update, PW220508

CAO Spear provided an overview of the report. It was noted that a few years ago the Town moved from consumption to flat-rate users. For varying reasons including fairness and conservation, the water meter program should return. In 2021 and 2022 Council set aside \$50,000 for this program and 160 meters need to be replaced now. We are in the process of purchasing digital equipment for downloading information to ensure the accuracy of readings. Utility staff will be reviewing the 160 meters and then in the fall review all the meters for readings. All meters budgeted are purchased and testing the software now. Staff will be moving home to home now for replacement of meters.

Council noted that the water meter program will provide fairness for payments and that it will encourage conservation opportunities.

2. Acceptance of Eastern Charlotte Waterways Climate Change in the Chamcook Watershed: Updated Predictions and their Implications, PW220509

Motion: 223 - 05/22

Moved by Councillor Blanchard

Seconded by Councillor Neil

That Council accepts the report from Eastern Charlotte Waterways for the Climate Change in the Chamcook Watershed: Update Predictions and their Implications report funded by the Environmental Trust Fund Grant 2021/2022 from the Province of New Brunswick.

6 – 0

Carried

3. Public Safety - Councillor Neil

4. Business, Tourism, Heritage and Culture - Councillor Hirtle

1. Request for Janitorial Services for Courthouse Cleaning, BTHC220501

CAO Spear provided Council with a request from the Charlotte County Archives regarding the cleaning of the Courthouse for the summer season. It was estimated that it would cost \$75.00 per week not including a deep clean to start the year. The total estimated cost for cleaning would be \$1,275.00. Staff was seeking clarification from Council on how to proceed as this is an unbudgeted item.

Council discussed the options of providing full cleaning services, semi-cleaning services, and just a deep clean service for the start of the season. It was noted that the Town has no functions at the facility currently and that there should be some responsibility on the Archives to keep the facility clean if they are offering tours. Council gave direction to cover the cost of deep cleaning the facility and that the weekly cleaning would be the responsibility of the Archives and their staff.

5. Recreation and Community Services - Councillor Gumushel

1. By-Law No. 22-03 A By-Law to Regulate Non-Vehicular Transportation in the Town of Saint Andrews First Reading RCS220404

Council discussed the new version of By-Law 22-03 Regulating Non-Vehicular Traffic. Council thanked staff for the revisions provided which was more encompassing of the alternative transportation options for the community. Council asked if this By-Law were to come into effect, how do we repeal By-Law 01-5? Staff noted there is a clause in the document that would repeal and replace the By-Law 01-5 with By-Law 22-03. Council discussed aspects of helmets in the By-Law and noted that if regulations are covered in the Motor Vehicle Act of New Brunswick that there should not be duplication and instructed staff to remove those sections. Council discussed the schedule of fines and noted that \$50.00 was too high and should reflect similar to the fines levied by the Province. Council further debated the allowance of alternative transportation options on sidewalks in the Historic Business District and how it relates to different age groups; youth, adults, and seniors. A motion of Council was put forward to omit sections 2.1, 2.2, and 2.3 of the By-Law. Council further debated the allowance of non-vehicular traffic in the Historic Business District on sidewalks. Pros and cons were debated for the allowance on the sidewalk including providing options for alternative transportation to get to and from businesses, use for youth and young children, and safety concerns of pedestrians.

Mayor Henderson Read for First Reading by Title.

Motion: 224 - 05/22

Moved by Councillor Gumushel

Seconded by Deputy Mayor Akagi

That Council grants leave for First Reading of By-Law No. 22-03, A By-Law to Regulate Non-Vehicular Transportation in the Town of Saint Andrews.

Amended

Motion: 225 - 05/22

Moved by Councillor Neil

Seconded by Councillor Gumushel

That Council direct staff to omit from Draft By-Law No. 22-03, A By-Law to Regulate Non-Vehicular Traffic in the Town of Saint Andrews, Sections 2.1, 2.2, and 2.3.

4 - 2 Nay Deputy Mayor Akagi, Councillor Heenan

Carried

Motion: 226 - 05/22

Moved by Councillor Neil

Seconded by Councillor Gumushel

That Council grants leave for First Reading of By-Law No. 22-03, A By-Law to Regulate Non-Vehicular Transportation in the Town of Saint Andrews as amended.

6 - 0

Carried

Motion: 227 - 05/22

Moved by Councillor Gumushel

Seconded by Deputy Mayor Akagi

That Council sets the date of Monday, June 6, 2022, at 6:30 p.m. at the W.C. O'Neill Arena Complex for a Public Hearing of Objections to By-Law No. 22-03, A By-Law to Regulate Non-Vehicular Transportation in the Town of Saint Andrews.

6 – 0

Carried

6. Planning & Economic Development - Councillor Heenan

1. Zoning By-Law Z22-01 Third and Final Reading, PED220302

Council discussed the parking reduction from 1.25 spaces per unit to 1 space per unit in the Historic Business District. Council noted that densification was needed in the downtown but not at the cost of heritage. Council asked staff to prepare a new version of the Heritage By-Law specifically for the Historic Business District and noted that they would support 1 space per unit if this was in place. Council directed staff to keep the parking reduction at 1.25 spaces per unit until a new Heritage By-Law was in place and Council would review again an amendment to the Zoning By-Law. Staff indicated that this would be a significant change to the Zoning By-Law under the Community Planning Act and that a new Public Hearing of Objections would be needed before third reading could occur on the Zoning By-Law.

Motion: 228 - 05/22

Moved by Councillor Heenan

Seconded by Councillor Blanchard

That Council grants leave for Third and Final Reading to Zoning By-Law Z22-01, Being the Zoning By-Law for the Town of Saint Andrews.

Amended

Motion: 229 - 05/22

Moved by Councillor Neil

Seconded by Councillor Heenan

That Council Tables the motion to grant leave for Third and Final Reading to Zoning By-Law Z22-01, Being the Zoning By-Law for the Town of Saint Andrews.

6 – 0

Carried

Motion: 230 - 05/22

Moved by Councillor Neil

Seconded by Councillor Heenan

That Council sets the date of Monday, June 6, 2022, at 6:00 p.m. for a Public Hearing of Objections, as per Section 111 of the Community Planning Act to Zoning By-Law Z22-01, Being the Zoning By-Law for the Town of Saint Andrews.

6 – 0

Carried

2. Subdivision Agreement with Legrod Holdings Inc. for the Victoria Terrace Subdivision, PED220506

Motion: 231 - 05/22

Moved by Councillor Heenan

Seconded by Councillor Hirtle

That Council signs into a Subdivision Agreement with Legrod Holdings Inc for PID15188543 as per Section 6 of By-Law No. 69, Subdivision By-Law.

6 – 0

Carried

J. NEW BUSINESS

K. QUESTION PERIOD

L. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS

M. MAYOR'S COMMENTS

N. CLOSED SESSION

Councillor Gumushel left the meeting at 8:06 p.m.

Motion: 232 - 05/22

Moved by Councillor Heenan

Seconded by Councillor Blanchard

At 7:45 p.m. Council move into Closed Session per the Local Governance Act, Section 68 (1)(J) Labour and employment matters, including the negotiation of collective agreements.

6 – 0

Carried

Motion: 233 - 05/22

Moved by Councillor Neil

Seconded by Councillor Heenan

At 9:38 p.m. that Council returns to Open Session.

5 – 0

Carried

O. ADJOURNMENT

Motion: 234 - 05/22

Moved by Deputy Mayor Akagi

Seconded by Councillor Neil

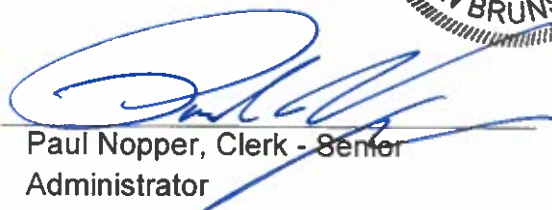
At 9:40 p.m. that the meeting be adjourned.

5 – 0

Carried



Brad Henderson, Mayor



Paul Nopper, Clerk - Senior Administrator

