



**TOWN OF SAINT ANDREWS
REGULAR COUNCIL MEETING
MINUTES**

**June 6, 2022, 6:45 p.m.
W.C. O'Neill Arena**

A. RECORDING OF ATTENDANCE

A Regular Meeting of the Town of Saint Andrews Council was held on Monday, June 6, 2022, at 6:45 p.m. with the following members present:

Mayor Brad Henderson, Deputy Mayor Kate Akagi, Councillor Marc Blanchard, Kurt Gumushel, Lee Heenan, Jamie Hirtle, Steve Neil.

Chris Spear, CAO/Treasurer, Paul Nopper, Clerk - Senior Administrator, Alexander Gopen, Senior Planner, Southwest New Brunswick Service Commission.

B. LAND RECOGNITION OF THE PESKOTOMUHKATI NATION

C. APPROVAL OF AGENDA

Motion: 239 - 06/22

Moved by Councillor Hirtle

Seconded by Deputy Mayor Akagi

That the Agenda be approved as presented.

Amended

Motion: 240 - 06/22

Moved by Councillor Heenan

Seconded by Deputy Mayor Akagi

Addition to Agenda under New Business

1. Easement Conveyance for PID 15166861 Canterbury Development Ltd.

2. Waive of Fees for Variance Request for PID 01324771 Joan Tennant.

3. Arena Extra Cost Work for Ice Plant.

6 – 0

Carried

Motion: 241 - 06/22

Moved by Councillor Hirtle

Seconded by Deputy Mayor Akagi

That the Amended Agenda be approved as presented.

6 – 0

Carried

D. DISCLOSURE OF CONFLICT OF INTEREST

E. PRESENTATIONS

1. Kate Johnston Presentation on Proposed Saint Andrews Dog Park

Kate Johnston from the Saint Andrews Dog Park Committee presented to Council for a concept for a new dog park in Saint Andrews. The presentation

provided an overview of the Committee, benefits to Saint Andrews residents, visitors, and marketability of the community, the proposed location for a park at the Water Tower area and willingness to work with the Town on alternate locations, request for Town support and involvement for ongoing maintenance, fundraising opportunities with the Town to provide charitable receipts and be holders of funding, and rules and regulations for use of the park.

Council thanked Mrs. Johnston for her presentation on the dog park initiative. Council asked staff regarding the location selected at the Water Tower. Staff noted that in the near future Council would be looking at replacing the Water Tower but do not have an accurate location of where on the grounds it will go. In addition, there is high-pressure in-ground infrastructure that would have to be reviewed before any fencing is installed. Staff noted that they would review alternative options for park locations and work with the Committee on finding a location suitable. Council discussed Zoning regulations and it was noted that either Greenspace designations or Institutional would meet the requirements. Council asked Mrs. Johnston about the rules for cleaning up after dogs, how to manage aggressive dogs, and how the Town can help with enforcement measures. Mrs. Johnston noted that dog owners are responsible and would help self-police the rules and regulations with proper displays of them at the park. Staff noted that under the Animal Control By-Law there are avenues for staff to help support if there is a repeat offender for aggressive dogs and would help support the Committee in their efforts to educate before looking at enforcement measures. Council asked if having the park located close to washrooms was necessary. Mrs. Johnston noted this would be a benefit but not a need, but asked if there were options for a water tap to access for the dog park to provide drinkable water for pets. Staff noted that they would look at options for this in the design of the park. Council inquired about the size of the park and what options would be if a smaller area were provided. Mrs. Johnston said the Committee is flexible but a half-acre would provide space for large and small dog areas but willing to work with the Town on the design. It was noted that with the increased density of housing in the community, it is advisable to have a space where pet owners can allow dogs off-leash to run and play. Staff will provide a report back to Council in a month's time upon review of options and discussions with the Committee.

F. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

- 1. Minutes of the 220502 Regular Council Meeting on Monday, May 2, 2022, 6:30 p.m.**

Motion: 242 - 06/22

Moved by Councillor Blanchard

Seconded by Councillor Heenan

That the Minutes of the 220502 Regular Council Meeting on Monday, May 2, 2022, at 6:30 p.m. be adopted.

6 – 0

Carried

- 2. Minutes of the 220510 Special Council Meeting on Tuesday, May 10, 2022, 6:30 p.m.**

Motion: 243 - 06/22

Moved by Deputy Mayor Akagi

Seconded by Councillor Neil

That the Minutes of the 220510 Special Council Meeting on Tuesday, May 10, 2022, at 6:30 p.m. be adopted.

6 – 0

Carried

3. **Minutes of the 220516 Regular Council Meeting on Monday, May 16, 2022, 6:30 p.m.**

Motion: 244 - 06/22

Moved by Councillor Hirtle

Seconded by Councillor Blanchard

That the Minutes of the 220516 Regular Council Meeting on Monday, May 16, 2022, at 6:30 p.m. be adopted.

6-0

Carried

G. COMMUNICATIONS

1. **Jenni Loudwell, Secretary, Report from the Saint Andrews Community Tennis Association**

- H. **STAFF REPORT/FINANCIAL REPORT, PW220607, PW220608, RCS220608, FA220609, RCS220609, PS220605, BTHC220602, PED220607, FA220612, PS220606, PW220609, FA220613**

CAO Spear provided an overview of the May staff report. The report highlighted a review of Local Governance Reform, Zoning By-Law updates, a presentation on a dog park, the new Non-Vehicular Transportation By-Law 22-03, Queen's Jubilee, and the 70 trees to be planted in the community, Red Shirt Day for Easter Seals, processes for hiring a Manager of Recreation, RCMP Meeting with Assistant Superintendent, not-for-profit housing conference, Quest Canada Community Energy Strategy, NBCC Going Beyond fundraising campaign, new seasonal summer staff and opening services for the summer, new renters for the Wellness Centre, new Provincial education on Cyanobacteria, upcoming community celebrations including Canada Day, National Aboriginal Day, NBCC and Sir James Dunn Academy graduations, and congratulations to Anjali Singh on the Currie Undergraduate Scholarship for \$65,000.

Motion: 245 - 06/22

Moved by Councillor Hirtle

Seconded by Councillor Heenan

That Council accepts all the Staff Reports and Financial Reports as presented.

6 – 0

Carried

I. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS

1. **Finance & Administration - Deputy Mayor Akagi**

1. **Town of Saint Andrews Policies and Procedures Manual Mileage Update, FA220610**

Mayor Henderson noted that the Regional Service Commission has made a similar update to its policies. Council asked if there would be another motion coming forward next year if the Province makes a change to the rates again. Staff noted that the rates for the Province have not changed in 10 years and do not anticipate another change next year. It was also noted that with Zoom and the new hybrid vehicle purchased in 2022, that staff traveling to meetings outside of

the Town is limited but can use the new vehicle to save on costs. There is limited travel by staff out of town for meetings and the total expenses for this budget item are approximately \$1,500.00 per year. This rate is for both staff and Council. Council asked if and when Councillors have applied to the mileage fund. CAO Spear noted that it is mainly during the UMNb conference in Fredericton that the fund is accessed by Council.

Motion: 246 - 06/22

Moved by Deputy Mayor Akagi

Seconded by Councillor Heenan

That Council approve the increase in kilometer expense rates from \$0.41/km to \$0.50/km under the Town of Saint Andrews Policies and Procedures Manual Section 7.4 Expense Policy to match the Province of New Brunswick rates.

6 – 0

Carried

2. Request from New Brunswick Woodcarvers Association to Revisit Community Assistance Grant, FA220611

Mayor Henderson provided a background on the New Brunswick Wood Carvers Association's request for Council review on the Community Assistance Grant funding. In order for Council to bring back the topic for debate, under By-Law 16-03 Procedural By-Law for Council, a unanimous vote by Council is necessary to discuss. Unanimous consent from Council was not had. Mayor Henderson noted the discussion would not occur further and that the \$500.00 in funding provided would remain.

2. Public Works - Councillor Blanchard

3. Public Safety - Councillor Neil

4. Business, Tourism, Heritage and Culture - Councillor Hirtle

1. National Aboriginal Day June 21, 2022 Update, BTHC220604

Clerk Nopper provided an update on Tuesday, June 21, 2022, National Aboriginal Day event which will include opening ceremonies, drumming and dancing, carving displays, food vendors, and vendor sales. Funding for the event was received through the Celebrate Canada Fund through Heritage Canada. The Town has been working in partnership with the Peskotomuhkati Nation at Skutik on the event to provide the community with an opportunity for education, culture, and learning of the First Nations. Chief Akagi and his team were thanked for participating and being a key partner in the event and festivities. Advertisements will be provided shortly to the public.

5. Recreation and Community Services - Councillor Gumushel

1. Discussion on By-Law No. 22-03 A By-Law to Regulate Non-Vehicular Transportation in the Town of Saint Andrews, RCS220404

Council discussed the Public Hearing of Objections information and further debated the By-Law. Council came to a consensus to remove sections 2.3 and 2.4 from the By-Law as there were redundancies in

it. Staff was instructed to bring the revised By-Law forward for Second and Third and Final Reading for June 20, 2022, Regular Council Meeting.

6. Planning & Economic Development - Councillor Heenan

1. Zoning By-Law Z22-01 Third and Final Reading, PED220302

Read by Mayor Henderson by Title for Third and Final Reading.

Motion: 247 - 06/22

Moved by Councillor Heenan

Seconded by Councillor Blanchard

That Council grants leave for Third and Final Reading to Zoning By-Law Z22-01, Being the Zoning By-Law for the Town of Saint Andrews.

6 – 0

Carried

2. Amendment MP20-06 to Municipal Plan MP20-01 for Rezoning 302 Mowat Drive, PED220608

Motion: 248 - 06/22

Moved by Councillor Heenan

Seconded by Councillor Neil

That Council sets the date of Monday, June 20, 2022, at 6:30 p.m. through a public meeting for a Public Presentation, as per Section 25 of the Community Planning Act, on Amendment MP20-06 to the Town of Saint Andrews Municipal Plan MP20-01 for Compass Housing Inc. PID 01325521 at 302 Mowat Drive move from Commercial designation to Residential Designation on the Generalized Future Land Use Map.

6 – 0

Carried

J. NEW BUSINESS

1. Easement Conveyance for PID 15166861 Canterbury Development Ltd., PED220609

Motion: 249 - 06/22

Moved by Councillor Heenan

Seconded by Deputy Mayor Akagi

That the Council of the Town of Saint Andrews accepts the easement conveyance for PID #15166861 from Canterbury Development Ltd. as shown on the Subdivision Plan as regulated by the Community Planning Act.

6 – 0

Carried

2. Request for Waive of Fees for Variance Application for PID #01324771 Joan Tennant, PED220610

Motion: 250 - 06/22

Moved by Councillor Heenan

Seconded by Councillor Hirtle

That Council waives the fees for a Variance Application at a cost of \$250.00 through the Southwest New Brunswick Service Commission for PID #01324771 for Joan Tennant.

6 – 0

Carried

3. W.C. O'Neill Arena Ice Plant Upgrade Request for Budgetary Consideration

Motion: 251 - 06/22

Moved by Deputy Mayor Akagi

Seconded by Councillor Gumushel

That Council approves the spending of \$50,000.00 of the budget approval request for funds towards the upgrades to the W.C. O'Neill Arena ice plant system.

6 – 0

Carried

K. QUESTION PERIOD

L. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS

Deputy Mayor Akagi - Would like to thank all the organizers of the Paddlefest event in May. It was wonderful and very successful. I would also like to thank Matthew Dixen and Kim Reeder for their Speed-Friending event during Paddlefest. The Mayor, CAO Spear, and I were able to meet some new residents and start making new connections. I know they are planning another event for July at the Algonquin. Thank you to the organization committee for the Queen's Platinum Jubilee. It was a wonderful weekend and the events were well attended. I would like to thank Clerk Nopper for his work on National Aboriginal Day and for getting funding to support this initiative. Saint Andrews seems to be first in line for these events and appreciates all we do to recognize the Passamaquoddy and help to bring education to our community.

Councillor Heenan - I would like to thank Queen Elizabeth for her 70 years of service to our country. She deserves applause and I am thankful for being Canadian.

M. MAYOR'S COMMENTS

Mayor Henderson - To note that this is June 6, 2022, the day our Canadian soldiers and allies stormed the beaches of Normandy to fight for our freedoms. I would like to recognize this day and note that I am proud to be Canadian and we have a rich history of protecting the freedoms we enjoy today. Thank you to all the soldiers for their service to our country and for protecting us as Canadians.

N. CLOSED SESSION

Motion: 252 - 06/22

Moved by Councillor Hirtle

Seconded by Councillor Blanchard

At 8:04 p.m. Council move into Closed Session per the Local Governance Act, Section 68(1)(d) the proposed or pending acquisition or disposal of land.

6 – 0

Carried

Motion: 253 - 06/22

Moved by Councillor Heenan

Seconded by Councillor Hirtle

At 8:17 p.m. that Council returns to Open Session.

6 – 0

Carried

O. ADJOURNMENT

Motion: 254 - 06/22

Moved by Deputy Mayor Akagi

Seconded by Councillor Heenan

At 8:18 p.m. that the meeting be adjourned.

6 - 0

Carried



Brad Henderson, Mayor

Paul Nopper, Clerk - Senior
Administrator