



**TOWN OF SAINT ANDREWS  
PLANNING ADVISORY COMMITTEE MEETING**

**MINUTES**

**June 15, 2022, 7:00 p.m.  
Electronic Meeting**

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**A. RECORD OF ATTENDANCE**

*A Planning Advisory Committee Meeting was held on Wednesday, June 15, 2022, at 7:00 p.m. with the following members present:*

*Chair Chris Flemming, Vice-Chair Jill Stewart, PAC Member Jeff Cross, Dwight Ingalls, Kevin Simmonds.*

*Paul Nopper, Clerk - Senior Administrator, Qi Vivian Pen, Junior Planner, Southwest New Brunswick Service Commission.*

**B. APPROVAL OF AGENDA**

**Motion: 044 - 06/22**

**Moved By** PAC Cross

**Seconded By** Councillor Heenan

*That the Agenda be approved as presented.*

**5 – 0**

**C. DECLARATION OF CONFLICT OF INTEREST**

**D. CONFIRMATION OF MINUTES**

- 1. Minutes of the 220518 Planning Advisory Committee for Wednesday, May 18, 2022, 7:00 p.m.**

**Motion: 045 - 06/22**

**Moved By** PAC Stewart

**Seconded By** Councillor Heenan

*That the Minutes of the 220518 Planning Advisory Committee Meeting of Wednesday, May 18, 2022, at 7:00 p.m. be adopted.*

**5 – 0**

**Carried**

**E. AGENDA ITEMS**

- 1. PRESENTATIONS/DELEGATIONS**
- 2. ZONING APPLICATIONS**
- 3. VARIANCE APPLICATIONS**

- 1. 25 Princess Royal Street Commercial Facia Sign Variance Request, PAC220601**

*Junior Planner Qi Vivian Peng presented to the Planning Advisory Committee regarding the sign variance request for 1 fascia sign for a bookstore at 25 Princess Royal Street. The property is zoned mixed Use and within the Town Plat. Zoning By-Law Z22-01 Section 8.5 was highlighted regarding signage. It was noted that the sign is small and complies with fascia standards, follows architectural features of the building, fits within the commercial area of the*

community, and would not be a disturbance to adjacent residential properties. Recommendation for terms and conditions to include

1. This fascia sign shall not be illuminated.
2. This fascia sign shall be constructed of wood or a long-lasting synthetic product which simulates the properties and appearance of wood and may be painted or routed and painted, or consist of cut-out wooden letters affixed to a board and may include a symmetrical ornamental border or framing piece around the perimeter.

The proponent Christina Hill was not present at the meeting.

There were no additional comments or questions from the Planning Advisory Committee to the Planners or Staff. Staff noted that they received one phone call and one email in support of the sign.

**Motion: 046 - 06/22**

**Moved By PAC Simmonds**

**Seconded By PAC Cross**

*That the Planning Advisory Committee of the Town of Saint Andrews approve the variance application to allow a fascia sign to be erected at PID 01321470, 25 Princess Royal Street, proponent Christina Hill, subject to the following terms and conditions:*

1. This fascia sign shall not be illuminated.
2. This fascia sign shall be constructed of wood or long-lasting synthetic product which simulates the properties and appearance of wood, and may be painted or routed and painted, or consist of cut-out wooden letters affixed to a board, and may include a symmetrical ornamental border or framing piece around the perimeter.

**5 – 0**

**Carried**

**4. TERMS AND CONDITIONS APPLICATION**

**5. SIGN APPLICATIONS**

**F. NEW BUSINESS**

*Clerk Nopper noted that there would be a Special Planning Advisory Committee Meeting on Wednesday, June 29th, 2022, to deal with two time-sensitive matters. One is related to a shed variance for 376 Queen Street and one for a text amendment to the Zoning By-Law Z22-01 for Section 3.33 Licenced Premises.*

**G. PAC MEMBER COMMENTS**

**H. CLOSED ITEMS**

**I. ADJOURNMENT**

**Motion: 047 - 06/22**

**Moved By PAC Flemming**

*At 7:11 p.m. that the meeting be adjourned.*

**Carried**

  
Chris Flemming, Chair

  
Paul Nopper, Clerk - Senior  
Administrator

