



**TOWN OF SAINT ANDREWS  
REGULAR COUNCIL MEETING  
MINUTES**

**October 3, 2022, 6:30 p.m.  
W.C. O'Neill Arena**

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**A. RECORDING OF ATTENDANCE**

*A Regular Meeting of the Town of Saint Andrews Council was held on Monday, October 3, 2022, at 6:30 p.m. with the following members present:*

*Mayor Brad Henderson, Deputy Mayor Kate Akagi, Councillor Marc Blanchard, Kurt Gumushel, Steve Neil*

*Councillor Lee Heenan - Electronic Attendance*

*Chris Spear, CAO/Treasurer, Paul Nopper, Clerk - Senior Administrator, Alexander Gopen, Senior Planner, Southwest New Brunswick Service Commission Absent - Councillor Jamie Hirtle*

*Start time 6:48 p.m.*

**B. LAND RECOGNITION OF THE PESKOTOMUHKATI NATION**

**C. APPROVAL OF AGENDA**

**Motion: 381 - 10/22**

**Moved by Councillor Blanchard**

**Seconded by Councillor Gumushel**

*That the Agenda be approved as presented.*

**Amended**

**Motion: 382 - 10/22**

**Moved by Councillor Blanchard**

**Seconded by Councillor Gumushel**

*Councillor Blanchard - Would like to have a brief discussion under New Business on the water testing and water quality of Katy's Cove. This item was brought forward by the Environmental Advisory Committee.*

*Mayor Henderson - Brief discussion under New Business for the Union of Municipalities of New Brunswick's Resolutions for 2022 Conference.*

*Mayor Henderson - Closed Session as per the Local Governance Act Section 68 (1)(c) information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract and Section 68 (1)(j) labour and employment matters, including the negotiation of collective agreements.*

**5 – 0**

**Carried**

**Motion: 383 - 10/22**

**Moved by** Councillor Blanchard

**Seconded by** Councillor Gumushel

*That the Amended Agenda be approved as presented.*

**5 – 0**

**Carried**

**D. DISCLOSURE OF CONFLICT OF INTEREST**

**E. PRESENTATIONS**

**1. Harold E. Wright, Chair, 250 Saint John Wing Royal Canadian Air Force Association Presentation on Pennfield Ridge Centennial Memorial Park**

*Mr. Harold E. Wright, Chair of the 250 Saint John Wing of the Royal Canadian Air Force Association made a presentation to Council regarding the proposed development of a memorial park at Pennfield Ridge. Mr. Wight elaborated that they have received one acre of land from Acadia Sea Plants to develop the memorial in Pennfield. The goal is to remember the 70-plus airmen that were stationed in Pennfield and that lost their lives defending the country. It was noted that Pennfield was a key training facility for the Royal Canadian Air Force, Royal Australian Air Force, Royal Air Force, and the Royal New Zealand Air Force. The park would contain a parking lot, open green space, and a monument made of three large granite stones to commemorate those Air Force members. A list of funding opportunities was provided to Council for consideration. It was noted that they hope to have the memorial in place in the summer of 2024 as part of the 100th anniversary of the Royal Canadian Air Force.*

*Mayor Henderson thanked Mr. Wright and his team for attending Council and providing their presentation on the memorial project. Mayor Henderson asked if this was the first presentation they have made to a Council. Mr. Wright confirmed they had met with representatives of the Saint John MLA's this morning with positive results and that the Council of the Town of Saint Andrews was the first one presented to. Mayor Henderson asked if there was flexibility in timing for providing funding to the project as Council is currently working towards a new budget. Mr. Wright stated that the time is flexible and accepting funding through 2024. Mayor Henderson noted that Council would discuss funding at a later date and will follow up with Mr. Wright on the project. It was noted that any donation to the memorial project can receive a tax receipt as part of the process. The RCAF Association thanked Council for allowing the presentation and looked forward to working with them on this project.*

**F. APPROVAL OF THE MINUTES OF PREVIOUS MEETING**

**1. Minutes of the 220906 Regular Meeting of Council on Tuesday, September 9, 2022, 6:30 p.m.**

**Motion: 384 - 10/22**

**Moved by** Deputy Mayor Akagi

**Seconded by** Councillor Heenan

*That the Minutes of the 220906 Regular Council Meeting on Tuesday, September 6, 2022, at 6:30 p.m. be adopted.*

**5 – 0**

**Carried**

**2. Minutes of the 220920 Regular Meeting of Council on Tuesday, September 20, 2022, at 6:30 p.m.**

*Councillor Blanchard abstained from the vote on the Minutes as he was not present at the meeting.*

**Motion: 385 - 10/22**

**Moved by Councillor Gumushel**

**Seconded by Councillor Neil**

*That the Minutes of the 220920 Regular Council Meeting on Tuesday, September 20, 2022, at 6:30 p.m. be adopted.*

**4 – 0**

**Carried**

**G. COMMUNICATIONS**

**1. Arlene Mortensen - Decoding Dyslexia New Brunswick "Mark It Read for Dyslexia" Campaign October 12 - 22, 2022**

*Mayor Henderson asked staff to ensure that Town Hall is lit up during the week of October 17 - 21. Councillor Blanchard recommended October 20th as this day is to light up Town Hall.*

**2. Jenni Loudwell - Saint Andrews Community Tennis Association End of Season Report**

*Mayor Henderson acknowledged the report was read and received from the Saint Andrews Community Tennis Association and congratulated them on another successful season.*

**H. STAFF REPORT/FINANCIAL REPORT, PED221006, RCS221004, PS221005, PW221006, PW221005, PW221008, FA221010, FA221011**

*CAO Spear provided the CAO Report to Council for September 2022.*

**Motion: 386 - 10/22**

**Moved by Councillor Blanchard**

**Seconded by Deputy Mayor Akagi**

*That Council accepts all the Staff Reports and Financial Reports as presented.*

**5 – 0**

**Carried**

**I. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS**

**1. Finance & Administration - Deputy Mayor Akagi**

**2. Public Works - Councillor Blanchard**

**3. Public Safety - Councillor Neil**

**4. Business, Tourism, Heritage and Culture - Councillor Hirtle**

**1. By-Law 22-05, A By-Law of the Town of Saint Andrews to Impose a Special Business Improvement Levy First Reading, BTHC221004**

*Councillor Gumushel asked businesses expanding along King Street and Water Street if the Business Improvement Association had any interest in expanding the geographical borders to include these businesses. Mayor Henderson noted that he has had similar conversations in recent years with the BIA on expanding the boundaries but the BIA has not indicated they would like to expand.*

*Councillor Gumushel noted that there are opportunities to further include these businesses in our community and that they can also contribute to the levy funding. Mayor Henderson said he would bring it up to the BIA at the next meeting as he sits on the board. Mayor Henderson stated that the BIA helps to support a lot of community events and the beautification initiatives like the hanging basket program in Town.*

*Mayor Henderson read the By-Law for First Reading in full.*

**Motion: 387 - 10/22**

**Moved by Councillor Neil**

**Seconded by Councillor Heenan**

*That Council grants leave for First Reading of By-Law 22-05, A By-Law of the Town of Saint Andrews to Impose a Special Business Improvement Levy for 2023 in the Town of Saint Andrews.*

**5 – 0**

**Carried**

**Motion: 388 - 10/22**

**Moved by Councillor Neil**

**Seconded by Deputy Mayor Akagi**

*That Council sets the date of Monday, November 7, 2022, at 6:30 p.m. at the W.C. O'Neill Arena Complex Council Chambers for a Public Hearing of Objections to By-Law 22-05, A By-Law to Impose a Special Business Improvement Levy for 2023 in the Town of Saint Andrews.*

**5 – 0**

**Carried**

**5. Recreation and Community Services - Councillor Gumushel**

**6. Planning & Economic Development - Councillor Heenan**

- 1. Amendment MP20-02-02 to the Secondary Municipal Plan MP20-02 for PID 15210289 Lot on Carleton Street for Mary Truemner, PED221007**

**Motion: 389 - 10/22**

**Moved by Councillor Heenan**

**Seconded by Councillor Blanchard**

*That Council sets the date of Monday, October 17, 2022, at 7:00 p.m. or immediately following the Public Hearing of Objections, through a public meeting for a Public Presentation, as per Section 25(1), of the Community Planning Act, on Amendment MP20-02-02 to the Town of Saint Andrews Secondary Municipal Plan MP20-02 for PID 15210289, Mary Truemner, to be exempt from any policy or proposal in the Secondary Municipal Plan MP20-02.*

**5 – 0**

**Carried**

**J. NEW BUSINESS**

*Mayor Henderson asked Council if they had any concerns with the upcoming motions to be presented at the Union of Municipalities New Brunswick conference the weekend of October 7 - 9, 2022. Council has no comment on the motions to be presented.*

Councillor Blanchard asked about water testing at Katy's Cove. At the last Environmental Advisory Committee meeting, was asked to bring forward the question of whether the Town has been testing Katy's Cove for water quality for swimmers and what liability is on the Town. CAO Spear noted that testing is usually conducted through the Department of the Environment. The Town usually conducts its own testing and looks for E.coli for example. As Katy's Cove is a saltwater body, we do not see the same algae blooms as freshwater bodies. We know of the murkiness of the water but that is often related to the sedimentation issues of Katy's Cove. We have brought this up with the Provincial representatives in St. Stephen and they usually have no concerns. We will follow up about testing. We have done checks on a monthly basis in previous years and had no issues. Testing in the swimming season can be expanded from June to September. We will also follow up with the Province. Councillor Blanchard asked if staff knew the frequency that Provincial beaches are tested. CAO Spear said that staff will follow up and provide information back to Council. The testing Town staff complete is our internal process and not required for submission to the Province. We are doing due diligence on testing for the community.

**K. QUESTION PERIOD**

**L. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS**

Councillor Heenan thanked CHCO TV and Vicki Hogarth for their support and promotion of the Town during the Truth and Reconciliation Day event.

Deputy Mayor Akagi thanked the Mayor for the opportunity to attend the Platinum Jubilee Awards to represent the Town.

Deputy Mayor Akagi thanked Judith Moses for her help in the Truth and Reconciliation Day and for all of the residents and visitors that attended the ceremony. She also reminded residents to remember Sisters in Spirit on October 4, 2022, and to look for the banner hanging outside of the W.C. O'Neill Arena Complex.

Deputy Mayor Akagi wished everyone a safe and happy Thanksgiving weekend.

**M. MAYOR'S COMMENTS**

Mayor Henderson noted that he attended the regional Housing Summit hosted at Dominion Hill and supported the Southwest New Brunswick Service Commission for their work and efforts to inform the attendees of the need for affordable housing.

Mayor Henderson thanked Deputy Mayor Akagi and her team for the Truth and Reconciliation Day event that provided education, learning, remembrance, and healing.

**N. CLOSED SESSION**

**Motion: 390 - 10/22**

**Moved by** Councillor Blanchard

**Seconded by** Councillor Gumushel

At 7:23 p.m. the Council move into Closed Session as per the Local Governance Act Section 68 (1)(c) information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract and Section 68 (1)(j) labour and employment matters, including the negotiation of collective agreements.

**5 – 0**

**Carried**

**Motion: 391 - 10/22**

**Moved by** Deputy Mayor Akagi

**Seconded by** Councillor Blanchard

*At 7:58 p.m. that Council returns to Open Session.*

**5 – 0**

**Carried**

**O. ADJOURNMENT**

**Motion: 392 - 10/22**

**Moved by** Deputy Mayor Akagi

**Seconded by** Councillor Blanchard

*At 7:59 p.m. that the meeting be adjourned.*

**5 – 0**

**Carried**



Brad Henderson, Mayor



Paul Nopper, Clerk - Senior  
Administrator

