



**TOWN OF SAINT ANDREWS
REGULAR COUNCIL MEETING
AGENDA**

Monday, November 7, 2022, 6:45 p.m.
W.C. O'Neill Arena

Pages

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- A. RECORDING OF ATTENDANCE**
- B. LAND RECOGNITION OF THE PESKOTOMUHKATI NATION**
Welcome and we recognize we are on the unceded traditional territory of the Passamaquoddy (Peskotomuhkati) (Besko-toe-moo-gati), people.
- C. APPROVAL OF AGENDA**
Recommended Motion:
That the Agenda be approved as presented.
- D. DISCLOSURE OF CONFLICT OF INTEREST**
- E. PRESENTATIONS**
1. John Rocca, Bridle Path International Presentation on 256 and 260 Water Street Update Information 5
2. Tressa Bevington, Compass Housing Inc. Site Plan Presentation for 302 Mowat Drive
- F. APPROVAL OF THE MINUTES OF PREVIOUS MEETING**
1. Minutes of the 221003 Regular Meeting of Council on Monday, October 3, 2022, 6:30 p.m. 47
Recommended Motion:
That the Minutes of the 221003 Regular Council Meeting on Monday, October 3, 2022, at 6:30 p.m. be adopted.
2. Minutes of the Public Hearing of Objections to 302 Mowat Drive on Monday, October 17, 2022, 6:30 p.m. 53
Recommended Motion:
That the Minutes of the Public Hearing of Objections to 302 Mowat Drive on Monday, October 17, 2022, at 6:30 p.m. be adopted.
3. Minutes of the 221017 Public Hearing of Objections to 256 and 260 Water Street on Monday, October 17, 2022, 6:48 p.m. 56
Recommended Motion:
That the Minutes of the Public Hearing of Objections to 256 and 260 Water Street on Monday, October 17, 2022 at 6:48 p.m. be adopted.
4. Minutes of the 221017 Regular Council Meeting on Monday, October 17, 2022, 8:03 p.m. 65

Recommended Motion:

That the Minutes of the 221017 Regular Council Meeting on Monday, October 17, 2022, at 8:03 p.m. be adopted.

G. COMMUNICATIONS

1. **Crohn's and Colitis Awareness Month November 2022 Proclamation Request** 70

Recommended Motion:

That Council proclaims that the month of November 2022 is Crohn's and Colitis Awareness Month in the Town of Saint Andrews and that Town Hall be lit up in red on Monday, November 21, 2022 in support.

- H. **STAFF REPORT/FINANCIAL REPORT, FA221110, PW221110, PW221111, PS221109, PS221110, RCS221106, RCS221105, PED221104** 73

Recommended Motion:

That Council accepts all the Staff Reports and Financial Reports as presented.

I. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS

1. **Finance & Administration - Deputy Mayor Akagi**

1. **Community Assistance Grant Request for Support Winter Warmer Festival January 2023, FA221109** 111

Recommended Motion:

That Council supports the Community Assistance Grant application request of \$500.00 by Jamie Steel, festival organizer, for the Winter Warmer Festival in Saint Andrews in January of 2023.

2. **Resignation for William Kernohan, Manager of Recreation, for the Town of Saint Andrews, FA221112** 115

Recommended Motion:

That the Council of the Town of Saint Andrews accept the resignation of Mr. William Kernohan as the Manager of Recreation for the Town of Saint Andrews.

3. **Community Assistance Grant Application Christmas By-The-Sea, FA221113** 116

Recommended Motion:

That the Council of the Town of Saint Andrews supports the Community Assistance Grant request of \$1,000.00 from Christmas By-The-Sea to support events for December 2022.

2. **Public Works - Councillor Blanchard**

1. **Environmental Trust Fund 2022 – 2023, PW221112** 117

Recommended Motion:

That the Council of the Town of Saint Andrews supports the following Environmental Trust Fund 2022 – 2023 applications:

3. **Public Safety - Councillor Neil**

1. **Revocation of Appointment Shelley Dunn, By-Law Enforcement Officer for the Town of Saint Andrews, PS221111** 118
- Recommended Motion:**
That the Council of the Town of revokes the appointment of Shelley Dunn, as By-Law Enforcement Officer for the Town of Saint Andrews.
4. **Business, Tourism, Heritage and Culture - Councillor Hirtle**
1. **By-Law 22-05, A By-Law of the Town of Saint Andrews to Impose a Special Business Improvement Levy Second Reading, BTHC221004** 119
- Recommended Motion:**
That Council grants leave for Second Reading of By-Law 22-05, A By-Law of the Town of Saint Andrews to Impose a Special Business Improvement Levy for 2023 in the Town of Saint Andrews.
2. **Heritage By-Law Process and Next Steps, BTHC221102** 122
- Recommended Motion:**
That the Council of the Town of Saint Andrews enacts a Heritage Board and started accepting applications for members of the Board.
5. **Recreation and Community Services - Councillor Gumushel**
1. **Trail Advisory Committee for the Town of Saint Andrews, RCS221107** 131
- Recommended Motion:**
That Council accepts the Terms of Reference for the Trail Advisory Committee for the Town of Saint Andrews.
- Recommended Motion:**
That Council appoints the following members to the Trail Advisory Committee for the Town of Saint Andrews:
1. *Dr. David Johnson – Saint Andrews Outdoor Recreation and Trails Inc.*
 2. *Allan Fiander – Saint Andrews Outdoor Recreation and Trails Inc.*
 3. *Chris Spear, CAO/Treasurer – Town of Saint Andrews*
 4. *Paul Nopper, Clerk – Senior Administrator – Town of Saint Andrews*
 5. *Cherie Stewart, Implementation Manager, Recreation Services, Southwest New Brunswick Service Commission*
6. **Planning & Economic Development - Councillor Heenan**
1. **Council Discussion on Amendment Z22-02 to the Town of Saint Andrews Zoning By-Law Z22-01 and Amendment MP20-06 to**

the Town of Saint Andrews Municipal Plan MP20-01 for 302
Mowat Drive, PED220611

2. Council Discussion on Amendment MP20-02-01 to the Town of Saint Andrews Secondary Municipal Plan MP20-02 for PIDs 01320035 and 15054893 256 and 260 Water Street for Bridle Path International Inc. for Second Reading, PED220710

J. NEW BUSINESS

K. QUESTION PERIOD

L. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS

M. MAYOR'S COMMENTS

N. CLOSED SESSION

O. ADJOURNMENT

Recommended Motion:

At _____ p.m. that the meeting be adjourned.