



**TOWN OF SAINT ANDREWS
REGULAR COUNCIL MEETING
MINUTES**

**December 5, 2022, 6:30 p.m.
W.C. O'Neill Arena**

A. RECORDING OF ATTENDANCE

A Regular Meeting of the Town of Saint Andrews Council was held on Monday, December 5, 2022, at 6:30 p.m. with the following members present:

Mayor Brad Henderson, Deputy Mayor Kate Akagi, Councillor Kurt Gumushel, Lee Heenan, Jamie Hirtle.

Electronic Attendance - Councillor Steve Neil

Absent - Councillor Marc Blanchard

Chris Spear, CAO/Treasurer, Paul Nopper, Clerk - Senior Administrator, Alex Henderson, Director of Planning, Southwest New Brunswick Service Commission.

B. LAND RECOGNITION OF THE PESKOTOMUHKATI NATION

C. APPROVAL OF AGENDA

Motion: 448 - 12/22

Moved by Councillor Hirtle

Seconded by Councillor Gumushel

That the Agenda be approved as presented.

5 – 0

Carried

D. DISCLOSURE OF CONFLICT OF INTEREST

1. Councillor Hirtle - Banking Resolutions for the Town of Saint Andrews 2022/2023, FA221205

2. Councillor Heenan - Rose Lane Upgrade Request, PED221206

E. PRESENTATIONS

F. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

1. Minutes of the 221107 Public Hearing of Objections to By-Law 22-05, to Impose a Special Business Improvement Levy on Monday, November 7, 2022, 6:30 p.m.

Motion: 449 - 12/22

Moved by Deputy Mayor Akagi

Seconded by Councillor Heenan

That the Minutes of the 221107 Public Hearing of Objections to By-Law 22-05, to Impose a Special Business Improvement Levy on Monday, November 7, 2022, at 6:30 p.m. be adopted.

5 – 0

Carried

2. **Minutes of the 221107 Regular Council Meeting on Monday, November 7, 2022, 6:43 p.m.**

Motion: 450 - 12/22

Moved by Councillor Neil

Seconded by Councillor Heenan

That the Minutes of the 221107 Regular Council meeting on Monday, November 7, 2022, at 6:43 p.m. be adopted.

5 – 0

Carried

3. **Minutes of the 221114 Public Hearing of Objections to Amendment MP20-02-02 to the Secondary Municipal Plan MP20-02 on Monday, November 14, 2022, 6:30 p.m.**

Motion: 451 - 12/22

Moved by Deputy Mayor Akagi

Seconded by Councillor Hirtle

That the Minutes of the 221114 Public Hearing of Objections to Amendment MP20-02-02 to the Secondary Municipal Plan MP20-02 on Monday, November 14, 2022, at 6:30 p.m. be adopted.

5 – 0

Carried

4. **Minutes of the 221114 Special Meeting of Council on Monday, November 14, 2022, 6:45 p.m.**

Motion: 452 - 12/22

Moved by Councillor Heenan

Seconded by Councillor Gumushel

That the Minutes of the 221114 Special Council Meeting on Monday, November 14, 2022, at 6:45 p.m. be adopted.

5 – 0

Carried

5. **Minutes of the 221121 Regular Council Meeting on Monday, November 21, 2022, 6:30 p.m.**

Motion: 453 - 12/22

Moved by Deputy Mayor Akagi

Seconded by Councillor Hirtle

That the Minutes of the 221121 Regular Council Meeting on Monday, November 21, 2022, at 6:30 p.m. be adopted.

5 – 0

Carried

G. COMMUNICATIONS

- H. **STAFF REPORT/FINANCIAL REPORT, FA221206, PW221205, PS221205, PS221204, PW221206, PED221205, FA221208, RCS221204, FA221209, RCS221205**

CAO Spear noted that staff are working on the final projections for the year and will be brought forward for Council approval on December 12, 2022.

Motion: 454 - 12/22

Moved by Councillor Gumushel

Seconded by Councillor Neil

That Council accepts all the Staff Reports and Financial Reports as presented.

5 – 0

Carried

I. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS

1. Finance & Administration - Deputy Mayor Akagi

1. Banking Resolutions for the Town of Saint Andrews 2022/2023, FA221205

Councillor Hirtle left the meeting at 6:42 p.m.

Councillor Hirtle returned to the meeting at 6:45 p.m.

Motion: 455 - 12/22

Moved by Deputy Mayor Akagi

Seconded by Councillor Gumushel

Be it moved that the Mayor or Deputy Mayor and the Treasurer or the Assistant Treasurer are hereby authorized to borrow on behalf of the Town of Saint Andrews from the Bank of Nova Scotia from time to time by way of a promissory note a sum or sums, not exceeding any one time, two hundred and twenty-five thousand dollars (\$225,000) to meet current expenditures of the General Operating Fund; and six hundred and sixty-six thousand (\$666,000) to meet current expenditures of the Utility Operating Fund of the corporation for the year 2022/2023.

4 – 0

Carried

Motion: 456 - 12/22

Moved by Deputy Mayor Akagi

Seconded by Councillor Heenan

Be it moved that the Mayor or Deputy Mayor and the Treasurer or the Assistant Treasurer are hereby authorized to borrow on behalf of the Town of Saint Andrews from the Bank of Nova Scotia from time to time by way of a promissory note a sum or sums, not exceeding any one time, four hundred thousand dollars (\$400,000) for the construction of the Van Horne Trail; two hundred thousand dollars (\$200,000) for short-term financing of the Van Horne Trail; one million, three hundred thousand dollars (\$1,300,000) for Wharf re-construction; seven hundred and fifty thousand dollars (\$750,000) for short-term financing for the Wharf re-construction; and one million, two hundred and fourteen thousand dollars (\$1,214,000) for infrastructure projects on Cornelia, Princess Royal and Sophia Streets.

4 – 0

Carried

2. Council Meetings for January 2023, FA221207

Motion: 457 - 12/22

Moved by Deputy Mayor Akagi

Seconded by Councillor Gumushel

That Council supports the January 2023 Regular Council Meeting schedule with the following meetings:

1. *January 9, 2023 – Council Workshop*
2. *January 16, 2023 – First Regular Council Meeting of 2023*

5 – 0

Carried

2. Public Works - Councillor Blanchard

1. Street Name Request for Van Horne Garden Homes Subdivision, PW221207

Council asked, before making a decision on the name of the street, that there should be some educational information or material regarding the Canadian Pacific Railway and their participation in the expropriation of lands from the Indigenous People and the use of Chinese migrants for working the railway. This should be brought forward prior to any decision on the naming of the street.

Motion: 458 - 12/22

Moved by Councillor Hirtle

Seconded by Deputy Mayor Akagi

That Council approves the street name, Adeline Lane, as per By-Law No. 69, A Subdivision By-Law for the Town of Saint Andrews for the Van Horne Garden Homes Subdivision at the corner of Bar Road and Mowat Drive.

Tabled

Motion: 459 - 12/22

Moved by Councillor Hirtle

Seconded by Councillor Gumushel

That Council tables the motion to approve Adaline Lane, as per By-Law No. 69, A Subdivision By-Law for the Town of Saint Andrews for the Van Horne Garden Homes Subdivision at the corner of Bar Road and Mowat Drive.

5 – 0

Carried

2. Update of Environmental Advisory Committee Terms of Reference and Member Appointments, PW221208

Council inquired if the new Councillors would have the opportunity to be part of the committee and if they have been brought up to speed on the Environmental Advisory Committee. Clerk Nopper noted that the new Councillors have not been orientated on the EAC yet. EAC will be making a presentation to the new Council in 2023 with opportunities for the new Council members to participate or become alternative members for Councillor Blanchard.

Motion: 460 - 12/22

Moved by Councillor Hirtle

Seconded by Councillor Heenan

That Council accepts the updated Terms of Reference for the Environmental Advisory Committee for the Town of Saint Andrews as of December 5, 2022.

5 – 0

Carried

Motion: 461 - 12/22

Moved by Councillor Hirtle

Seconded by Councillor Heenan

That Council appoints the following persons to be members of the Environmental Advisory Committee for the Town of Saint Andrews effective January 1, 2023:

Council and Staff

- *Councillor Marc Blanchard – Ex-Officio*
- *Paul Nopper, Clerk – Senior Administrator – Ex-Officio*

Members

- *Kalen Mawer (1 Year Term)*
- *Jessie Davies (1 Year Term)*
- *Todd Ross (1 Year term)*
- *Brian Glebe (1 year Term)*
- *Helen Gurly-Smith (2 Year term)*
- *Signe Anderson (2 year term)*
- *Dani Deonarine (2 year Term)*
- *Siobhan Neil (2 year term)*

5 – 0

Carried

- 3. Public Safety - Councillor Neil**
- 4. Business, Tourism, Heritage and Culture - Councillor Hirtle**
- 5. Recreation and Community Services - Councillor Gumushel**
- 6. Planning & Economic Development - Councillor Heenan**
 - 1. Rose Lane Upgrade Request, PED221206**

Councillor Heenan left the meeting at 6:58 p.m.

Councillor Heenan returned to the meeting at 7:20 p.m.

CAO Spear provided an overview of the report on the request for a subdivision of land on Rose Lane and how it relates to upgrades of Rose Lane based on By-Law 69, Subdivision By-Law. The report noted the challenges to upgrading Rose Lane, financial costs, landowner situations, and how roadways could affect future development in the area. Topics of cul-du-sacs, future roadways, and Development Scheme By-Laws were discussed. It was noted that any upgrades to Rose Lane based on the subdivision of the property, the costs would be borne by the developer and not the Town.

Council thanked CAO Spear for the detailed report of Rose Lane. Council had some concerns regarding the roadway including timelines of future road developments and the Town being held to commitments, cost of construction, and a look at other alternative options for roadways. CAO Spear noted that he would have to get legal advice on timelines and commitments that the Town would be held to if future road plans are developed. Council asked if Mr. Hansen had brought forward any additional plans for his parcels of land and if a road construction project could be made between Mr. Hansen and Mr. LeBlanc. CAO Spear stated that the Town has not received any new concept plans from Mr. Hansen but is open to discussions with Mr. Hansen and Mr. LeBlanc. Council suggested

that there might be an option for a looped road between Rose Lane and Mr. Hansen's properties for his proposed developments. Staff noted that they will get in contact with both parties to see if there is any interest in road development. CAO Spear informed Council that any roadways created have to meet today's municipal standards based on the Department of Transportation and Infrastructure from the Province of New Brunswick. Council was open to hearing from the proponent on options moving forward but no commitment was made by Council.

J. NEW BUSINESS

K. QUESTION PERIOD

L. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS

Deputy Mayor Akagi - Wanted to wish everyone a Merry Christmas and a Happy New Year. Wanted to thank the Fire Department and the local businesses for the Santa Claus Parade, for promoting Saint Andrews as a Christmas destination, and for decorating the downtown. Kudos to all.

Deputy Mayor Akagi - Noted that the drum-making workshops on February 18th and 19th, 2023 at the W.C. O'Neill Arena are full and that there is a waitlist if anyone is interested in getting on it for future events. So far over \$3,000.00 has been raised from the Truth and Reconciliation days and from the drum-making workshop to support the St. Stephen University Truth and Reconciliation Program.

Councillor Gumushel - Would like to thank the Fire Department and specifically Chief Theriault and Councillor Neil for their quick response to a black smoke concern downtown on Saturday night. Their dedication is appreciated, and we are fortunate to have a department that responds rapidly.

Councillor Heenan - Kudos to Public Works and all the Town staff that helped to make Saint Andrews look fantastic and incredible for the Christmas season. The community looks immaculate and thank you for all the work to make it happen.

M. MAYOR'S COMMENTS

Mayor Henderson - It was a festive weekend in Saint Andrews with the Skate with Santa on Saturday, December 3rd. Thanks to the Fire Department, Kiwanis Club of Saint Andrews, and Town staff for putting on a great event. I would like to pass on congratulations to the Business Improvement Association, Chamber of Commerce, Public Works, and the Fire Department for the promotion of the downtown and the great decorations. It makes the Lobster Trap Christmas Tree Lighting and the Christmas Parade a great success and added to the ambiance of the community. The buoy program has raised over \$8,200.00 for the Open Doors Food Bank. I would like to recognize Allison Bailey and Kevin Simmonds for all their hard work.

Mayor Henderson - Would like to thank all that participated in Santa's Helpers program across Charlotte County. We were able to raise over \$72,000.00 to support families in Charlotte County and provide a great Christmas for the youth in our community.

Mayor Henderson - We are coming down to our last meeting with 7 Councillors. In January, we will be welcoming Mark Bennett and Annette Harland of Chamcook and Darrell Weare of Bayside as new Councillors. The Swearing-In Ceremony will be taking place on Thursday, December 15, 2022, at 6:30 p.m. at the Heather Curling Club. A light reception will occur after, and all are welcome to attend.

Mayor Henderson - Just announced, on December 16, 2022, from 6:00 p.m. - 9:00 p.m. there is an opportunity for the public to skate with the World Jr. Men's Hockey Team at the W.C. O'Neill Arena Complex. Limited tickets are available. There will be an autograph session, Charlotte County Archives History of Hockey in St. Andrews video in the theatre with hot chocolate and cookies. What a great event for our community. Thank you to ExploreStAndrews, Charlotte County Archive, and Hockey Canada for supporting the event.

N. CLOSED SESSION

O. ADJOURNMENT

Motion: 462 - 12/22

Moved by Deputy Mayor Akagi

Seconded by Councillor Gumushel

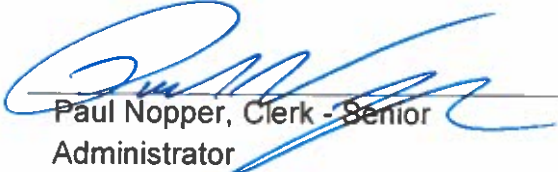
At 7:28 p.m. that the meeting be adjourned.

5 – 0

Carried



Brad Henderson, Mayor



Paul Nopper, Clerk - Senior
Administrator

