



**TOWN OF SAINT ANDREWS  
REGULAR COUNCIL MEETING  
AGENDA**

Monday, February 6, 2023, 6:30 p.m.  
W.C. O'Neill Arena

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	<b>Pages</b>
<b>A. RECORDING OF ATTENDANCE</b>	
<b>B. LAND RECOGNITION OF THE PESKOTOMUHKATI NATION</b> <i>Welcome and we recognize we are on the unceded traditional territory of the Passamaquoddy (Peskotomuhkati) (Besko-toe-moo-gati), people.</i>	
<b>C. APPROVAL OF AGENDA</b> <b>Recommended Motion:</b> <i>That the Agenda for the 230206 Regular Council Meeting on Monday, February 6, 2023, at 6:30 p.m. be approved as presented.</i>	
<b>D. DISCLOSURE OF CONFLICT OF INTEREST</b>	
<b>E. PRESENTATIONS</b>	
1. Barry Murray, Civic Trust of Saint Andrews, Assisting in the Understanding and Importance of Heritage Characteristic Protections	4
2. Caroline Davies, Passamaquoddy Lodge Board, Update of Processes for the New Passamaquoddy Lodge	20
<b>F. APPROVAL OF THE MINUTES OF PREVIOUS MEETING</b>	
1. Minutes of the 230116 Regular Council Meeting on Monday, January 16, 2023, 6:30 p.m. <b>Recommended Motion:</b> <i>That the Minutes of the 230116 Regular Council meeting on Monday, January 16, 2023, at 6:30 p.m. be adopted.</i>	45
<b>G. COMMUNICATIONS</b>	
<b>H. STAFF REPORT/FINANCIAL REPORT, FA230203, RCS230205, PW230206, PW230207, PW230208, PED230205, PS230206, RCS230208</b> <b>Recommended Motion:</b> <i>That Council accepts all the Staff Reports and Financial Reports as presented.</i>	54
<b>I. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS</b>	
1. Finance & Administration - Deputy Mayor Akagi	
1. Resignation of Asset Operations Manager for the Town of Saint Andrews, FA230204	67

**Recommended Motion:**

*That the Council of the Town of Saint Andrews accepts the resignation of Terry Acton, Asset/Operations Manager.*

2. **Public Works - Councillor Blanchard**
3. **Public Safety - Councillor Neil**
  1. **Appointment of Jimmy Craig, Acting Fire Chief, for the Town of Saint Andrews, PS230205** 69

**Recommended Motion:**  
*That the Council of the Town of Saint Andrews appoints Jimmy Craig, Acting Fire Chief, for the Town of Saint Andrews.*
  2. **Policy P-23-01 Use of Video Surveillance and Retention of Photographic Evidence, PS230204** 70

**Recommended Motion:**  
*That the Council of the Town of Saint Andrews approves Policy P-23-01, Use of Video Surveillance and Retention of Photographic Evidence.*
4. **Business, Tourism, Heritage and Culture - Councillor Hirtle**
  1. **Discussion on Heritage Board and Heritage By-Law, BTHC230206** 74
  2. **By-Law No. 23-01, A By-Law Relating to a Tourism Accommodation Levy in the Town of Saint Andrews First Reading, BTHC230205** 95

**Recommended Motion:**  
*That the Council of the Town of Saint Andrews grants leave for First Reading to By-Law No. 23-01, A By-Law Relating to a Tourism Accommodation Levy in the Town of Saint Andrews.*

**Recommended Motion:**  
*That the Council of the Town of Saint Andrews sets the date of Monday, March 6, 2023, 6:30 p.m., at the W.C. O'Neill Arena Council Chambers and streamed electronically for a Public Hearing of Objections and Comments to By-Law No. 23-01, A By-Law Relating to a Tourism Accommodation Levy in the Town of Saint Andrews.*
5. **Recreation and Community Services - Councillor Gumushel**
  1. **Final Location Approval for Washrooms at Indian Point Park, RCS230206** 108

**Recommended Motion:**  
*That the Council of the Town of Saint Andrews approves the location of the new public washrooms at Indian Point Park along the Van Horne Trail near the trailhead of Water Street and Prince of Wales Street.*
  2. **Community Assistance Grant Request NBCC Accessible Garden Planters, RCS230207** 112

**Recommended Motion:**

*That the Council of the Town of Saint Andrews approves \$1,600.00 from the Community Assistance Grant budget towards the development of four (4) accessible garden planters, constructed by the New Brunswick Community College, for the Community Garden of Saint Andrews.*

**6. Planning & Economic Development - Councillor Heenan**

**J. NEW BUSINESS**

**K. QUESTION PERIOD**

**L. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS**

**M. MAYOR'S COMMENTS**

**N. CLOSED SESSION**

**Recommended Motion:**

*At \_\_\_\_\_ p.m. Council moves into Closed Session per the Local Governance Act, Section 68(1)(d) the proposed or pending acquisition or disposition of land.*

**Recommended Motion:**

*At \_\_\_\_\_ p.m. that Council returns to Open Session.*

**O. ADJOURNMENT**

**Recommended Motion:**

*At \_\_\_\_\_ p.m. that the meeting be adjourned.*