



**TOWN OF SAINT ANDREWS  
REGULAR COUNCIL MEETING  
MINUTES**

**February 21, 2023, 6:30 p.m.  
W.C. O'Neill Arena Complex – Council Chambers**

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**A. RECORDING OF ATTENDANCE**

*A Regular Meeting of the Town of Saint Andrews Council was held on Tuesday, February 21, 2023, at 6:30 p.m. with the following members present:*

*Mayor Brad Henderson, Deputy Mayor Kate Akagi, Councillors Mark Bennett, Marc Blanchard, Kurt Gumushel, Annette Harland, Jamie Hirtle, Steve Neil, and Darrell Weare.*

*Staff: Chris Spear, CAO/Treasurer, and Paul Nopper, Clerk - Senior Administrator.*

*Absent: Councillor Lee Heenan.*

**B. LAND RECOGNITION OF THE PESKOTOMUHKATI NATION**

**C. APPROVAL OF AGENDA**

**Motion: 033 - 02/23**

**Moved by Councillor Harland**

**Seconded by Councillor Hirtle**

*That the Agenda for the 230221 Regular Council Meeting on Tuesday, February 21, 2023, at 6:30 p.m. be approved as presented.*

**8 – 0**

**Carried**

**D. DISCLOSURE OF CONFLICT OF INTEREST**

- 1. Mayor Henderson - Community Assistance Grants 2023, RCS230210**
- 2. Deputy Mayor Akagi - Community Assistance Grants 2023, RCS230210**

**E. PRESENTATIONS**

**F. APPROVAL OF THE MINUTES OF PREVIOUS MEETING**

**G. COMMUNICATIONS**

**H. STAFF REPORT/FINANCIAL REPORT**

**I. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS**

**1. Finance & Administration - Deputy Mayor Akagi**

**1. Appointments to the Regional Service Commission Committees, FA230206**

*Mayor Henderson noted that the Regional Service Commission will need to accept the membership names brought forward by the Mayors.*

**Motion: 034 - 02/23**

**Moved by Deputy Mayor Akagi**

**Seconded by Councillor Bennett**

*That the Council of the Town of Saint Andrews appoints the following Councillors to the Regional Service Commission Committees for the term of Council:*

- 1. Recreation – Councillor Kurt Gumushel*
- 2. Transportation – Councillor Mark Bennett*
- 3. Tourism – Councillor Jamie Hirtle*
- 4. Community Development – Councillor Lee Heenan*
- 5. Public Safety – Councillor Steve Neil*
- 6. Planning Advisory Committee in Saint Andrews – Councillor Annette Harland*
- 7. Landfill – Councillor Marc Blanchard*
- 8. Economic Development- Councillor Darrell Weare*
- 9. Alternate – Deputy Mayor Kate Akagi*

**8 – 0**

**Carried**

**2. Public Works - Councillor Blanchard**

**1. Discussion on the Market Wharf Weight Restriction, PW230209**

*CAO Spear updated Council on the history of the Town of Saint Andrews as owners of the Market Wharf. It was acquired in 1996/1997 from the Federal Government of Canada. Since taking ownership, the Town has spent over \$500,000.00 to repair sections of the Market Wharf. In 2018 the Town applied for funding through the Regional Development Corporation to replace the Market Wharf approach and expand Market Square for climate change adaptation. The original plan was to install a rock infill approach. Public consultation on this concept was not well received as it did not support the heritage look and feel of the community. Council, at the time, decided to look at alternative options for the Market Wharf design. Based on the design option change to a concrete-style crib and wharf, the project is projected to be up to \$8,000,000.00. The budget of the original application for funding was \$5,500,000.00. Staff have approached the Regional Development Corporation to see about additional funding to support the project. In December 2022, Council approved a safety review of the Market Wharf to determine the current condition. It was determined that Bent 25 has deteriorated, and CBCL Ltd., Town engineers, have recommended a weight restriction limiting vehicles to medium-duty trucks. This has caused issues with larger fueling trucks from using Market Wharf to fuel the Viola Davidson and the fishermen's vessels. Alternative fueling has been reviewed by the users. Staff have requested a costing on repairs to Bent 25 from CBCL Ltd. to provide Council with options for 2023. It is estimated that repairs could be upwards of*

*\$85,000.00. Council will need to decide if repairs are warranted if the Market Wharf project moves forward. Staff are hoping to hear back from the Regional Development Corporation by the end of February.*

*Council brought up concerns regarding the weight restriction and fire suppression on the Market Wharf. Due to the restriction, no fire truck can traverse the approach in the event of an emergency. The length of Market Wharf is approximately 300 metres, and the longest stretch of truck hosing is 250 ft. An alternative method of fire suppression will need to be reviewed.*

### **3. Public Safety - Councillor Neil**

#### **1. Discussion on Draft By-Law No. 23-02, A By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews, PS230207**

*Clerk Nopper provided an overview of the proposed changes to By-Law No. 23-02, A By-Law Regulating Vehicular Traffic in the Town of Saint Andrews. Recommended changes to the By-Law include updating definitions to include off-road vehicles, reducing speeds in town to 40 km/h, adding non-vehicular transport, adding seasonal bus stops for the proposed hop-on hop-off bus, opening parking along Harriet Street north of Parr Street, one-way Water Street made a permanent seasonal change, restricting on-street uses, creating new crosswalks, adding vehicle idling, and a proposal to look at stop sign signals for King Street.*

*Council thanked staff for the first draft of the new By-Law. Council suggestions for modification to the By-Law included the addition of an Aboriginal crosswalk, reducing some streets to 30 km/h, potential traffic controlling measures including speed bumps or bump-outs, and a potential for a continued one-way loop in town. Council had a consensus to host two public open houses to get feedback from the public and then host a Council workshop based on the feedback. Council suggested that a red-line version of the By-Law be created to show the current By-Law and the recommended changes. Council also supported a survey to go out to the public to find out additional feedback.*

### **4. Business, Tourism, Heritage and Culture - Councillor Hirtle**

#### **1. Huntsman Marine Science Centre Hop-On Hop-Off Bus Pilot Project 2023, BTHC230207**

*Council liked the concept of a hop-on hop-off bus for the community. They were happy to note that the Huntsman Marine Science Centre is spearheading this project and that it is supported by the local business and service community. Council had suggestions for additional stop locations and route changes that would benefit more of the local residents of the bus program. Staff noted that they were meeting with representatives from the Huntsman in the coming week and would provide them with the feedback from Council. Staff will provide additional information to Council once that meeting is complete. Council will need to approve the route and bus stop locations to be added to the Vehicular By-Law for the 2023 season.*

**Motion: 035 - 02/23**

**Moved by** Councillor Hirtle

**Seconded by** Deputy Mayor Akagi

*That the Council of the Town of Saint Andrews supports the pilot project for the Huntsman Marine Science Centre Hop-On Hop-Off Bus and supports the installation of Bus Stop signage for the 2023 season.*

**8 – 0**

**Carried**

**5. Recreation and Community Services - Councillor Gumushel**

**1. Appointments to the Age-Friendly Advisory Committee, RCS230209**

**Motion: 036 - 02/23**

**Moved by** Councillor Gumushel

**Seconded by** Councillor Harland

*That the Council of the Town of Saint Andrews appoints the following persons to the Age-Friendly Advisory Committee for a term of one (1) year with possible extension:*

- *Dr. Gary Irwin-Kenyon*
- *James Steel*
- *Rob Weir*

**8 – 0**

**Carried**

**2. Community Assistance Grants 2023, RCS230210**

*Mayor Henderson left the meeting at 7:36 p.m.*

*Mayor Henderson returned to the meeting at 7:38 p.m.*

*Deputy Mayor Akagi left the meeting at 7:38 p.m.*

*Deputy Mayor Akagi returned to the meeting at 7:40 p.m.*

*Council asked staff to reach out to the Charlotte County Archives and Sunbury Shores to make a presentation to Council based on their large ask for grant funding for operation and capital improvements in 2023. Staff noted that a letter will be sent to them requesting that they make a presentation to Council at a future meeting.*

**Motion: 037 - 02/23**

**Moved by** Councillor Gumushel

**Seconded by** Councillor Bennett

*That the Council of the Town of Saint Andrews approves a grant of \$500.00 towards Charlotte County Ground Search and Rescue for new office chairs for their Mobile Command Post.*

**8 – 0**

**Carried**

**Motion: 038 - 02/23**

**Moved by** Councillor Gumushel

**Seconded by** Councillor Blanchard

*That the Council of the Town of Saint Andrews approves a grant of \$500.00 towards the New Brunswick Wood Carving Association set up fee for the Grade 12 Graduating Class from Sir James Dunn Academy.*

**8 – 0**

**Carried**

**Motion: 039 - 02/23**

**Moved by** Councillor Gumushel

**Seconded by** Deputy Mayor Akagi

*That the Council of the Town of Saint Andrews approves a grant of \$500.00 towards Saint Andrews Pickleball to support ongoing rental costs of the NBCC gym and support for insurance coverage.*

**8 – 0**

**Carried**

**Motion: 040 - 02/23**

**Moved by** Councillor Harland

**Seconded by** Councillor Hirtle

*That the Council of the Town of Saint Andrews approves a grant of \$500.00 towards Charlotte County Fair's request for support of the 2023 Fall Fair.*

**8 – 0**

**Carried**

**Motion: 041 - 02/23**

**Moved by** Councillor Gumushel

**Seconded by** Councillor Blanchard

*That the Council of the Town of Saint Andrews approves a grant of \$500.00 towards Charlotte County Pride for upcoming events planned for 2023 including family picnics, a parade, and free film.*

**8 – 0**

**Carried**

**Motion: 042 - 02/23**

**Moved by** Councillor Gumushel

**Seconded by** Deputy Mayor Akagi

*That the Council of the Town of Saint Andrews approves a grant of \$1,000.00 towards the Saint Andrews Paddling Club for funding to support the further training of volunteers to become paddling coaches.*

**8 – 0**

**Carried**

**Motion: 043 - 02/23**

**Moved by** Councillor Gumushel

**Seconded by** Councillor Harland

*That the Council of the Town of Saint Andrews approves a grant of \$1,000.00 towards the St. Andrews Civic Trust Inc. for funding to support the revitalization of the Heritage Walking Maps.*

**8 – 0**

**Carried**

**Motion: 044 - 02/23**

**Moved by** Councillor Gumushel

**Seconded by** Councillor Harland

*That the Council of the Town of Saint Andrews approves a grant of \$1,500.00 from the Albert McQuoid Trust Fund towards the Vincent Massey Elementary Home and School Association to support an additional day per week of music training for students.*

**8 – 0**

**Carried**

**Motion: 045 - 02/23**

**Moved by** Councillor Gumushel

**Seconded by** Councillor Hirtle

*That the Council of the Town of Saint Andrews approves a grant of \$2,500.00 towards Charlotte County Dial-A-Ride for the continued support of their programming in Saint Andrews and the surrounding area.*

**7 – 0**

**Carried**

**Motion: 046 - 02/23**

**Moved by** Councillor Gumushel

**Seconded by** Councillor Neil

*That the Council of the Town of Saint Andrews approves a grant of \$3,000.00 towards the First Nations Drum Making Workshop to continue with education and knowledge sharing for Truth and Reconciliation.*

**7 – 0**

**Carried**

**Motion: 047 - 02/23**

**Moved by** Councillor Gumushel

**Seconded by** Councillor Hirtle

*That the Council of the Town of Saint Andrews approves a grant of \$2,000.00 in Assistance towards the St. Andrews Arts Council for arts and music programming.*

**8 – 0**

**Carried**

**Motion: 048 - 02/23**

**Moved by Councillor Gumushel**

**Seconded by Councillor Neil**

*That the Council of the Town of Saint Andrews approves a grant of \$7,248.00 towards the Charlotte County Archives to support the ongoing tour operations at the Courthouse and Gaol for the 2023 season.*

**Amended**

**Motion: 049 - 02/23**

**Moved by Councillor Hirtle**

**Seconded by Deputy Mayor Akagi**

*That the Council of the Town of Saint Andrews Tables the grant approval request of \$7,248.00 from the Charlotte County Archives until further information is attained.*

**8 – 0**

**Carried**

**Motion: 050 - 02/23**

**Moved by Councillor Gumushel**

**Seconded by Deputy Mayor Akagi**

*That the Council of the Town of Saint Andrews approves a grant of \$7,500.00 towards Sunbury Shores Arts and Nature Centre to support the upgrades to their multipurpose studio space.*

**Amended**

**Motion: 051 - 02/23**

**Moved by Councillor Hirtle**

**Seconded by Councillor Weare**

*That the Council of the Town of Saint Andrews Tables the grant approval request of \$7,500.00 from Sunbury Shores Arts and Nature Centre to support the upgrades to their multipurpose studio space until further information is attained.*

**8 – 0**

**Carried**

**6. Planning & Economic Development - Councillor Heenan**

**1. Appointment of Planning Advisory Committee Members, PED230206**

**Motion: 052 - 02/23**

**Moved by Councillor Harland**

**Seconded by Councillor Gumushel**

*That the Council of the Town of Saint Andrews appoints the following residents to the Planning Advisory Committee for a term of two (2) years:*

*1. John Tanner, Chamcook*

*2. Jeremiah Kerr, Bayside*

**8 – 0**

**Carried**

**2. TSA 2022-13 Champlain Avenue Housing Development Request for Proposal, PED230207**

**Motion: 053 - 02/23**

**Moved by Councillor Harland**

**Seconded by Councillor Neil**

*That the Council of the Town of Saint Andrews not award the Request for Proposal for TSA 2022-13 Champlain Avenue Housing Development.*

**8 – 0**

**Carried**

**J. NEW BUSINESS**

**K. QUESTION PERIOD**

**L. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS**

*Deputy Mayor Akagi noted that she attended the Shrove Tuesday Pancake Dinner at the Anglican Church Hall and had many pleasant discussions with those in attendance. She was quite impressed with the turnout and the opportunity to mingle with residents and visitors to Saint Andrews.*

*Councillor Harland reminded everyone that February 22, 2023, is Pink Shirt Day against bullying. This was an initiative started in Bridgewater, Nova Scotia, and has become a national day of recognition. Please wear a pink ribbon, pink sticker, or pink shirt for the day.*

**M. MAYOR'S COMMENTS**

*Mayor Henderson wanted to recognize Bill Dowling and John McFarlane for their support during the 24-hour hockey game fundraiser for Scott Markowski. They did a fabulous job in keeping the arena going, and over \$11,000.00 was raised during the event.*

**N. CLOSED SESSION**

**Motion: 054 - 02/23**

**Moved by Councillor Hirtle**

**Seconded by Councillor Bennett**

*At 8:08 p.m. Council moves into Closed Session as per the Local Governance Act, Section 68(1)(d) labour and employment matters including the negotiation of collective agreements.*

**8 – 0**

**Carried**

**Motion: 055 - 02/23**

**Moved by Councillor Harland**

**Seconded by Councillor Neil**

*At 8:40 p.m. that Council returns to Open Session*

**8 – 0**

**Carried**



O. ADJOURNMENT

Motion: 056 - 02/23

Moved by Deputy Mayor Akagi

Seconded by Councillor Hirtle

At 8:41 p.m. that the meeting be adjourned.

8 – 0

Carried



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Brad Henderson, Mayor



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Paul Nopper, Clerk - Senior  
Administrator

