



**TOWN OF SAINT ANDREWS  
REGULAR COUNCIL MEETING  
AGENDA**

Monday, March 20, 2023, 6:30 p.m.

W.C. O'Neill Arena Complex  
Council Chambers

Pages

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- A. RECORDING OF ATTENDANCE**
- B. LAND RECOGNITION OF THE PESKOTOMUHKATI NATION**  
*Welcome and we recognize we are on the unceded traditional territory of the Passamaquoddy (Peskotomuhkati) (Besko-toe-moo-gati), people.*
- C. APPROVAL OF AGENDA**  
**Recommended Motion:**  
*That the Agenda for the 230320 Regular Council Meeting on Monday, March 20, 2023, at 6:30 p.m. be approved as presented.*
- D. DISCLOSURE OF CONFLICT OF INTEREST**
- E. PRESENTATIONS**
1. Franklin Cardy, Charlotte County Archives Presentation on Staffing Request through Community Grant Application
  2. Sunbury Shores Presentation on Capital Project Expansion Community Assistance Grant 5
  3. Town of Saint Andrews and Explore St. Andrews Presentation on Tourism Accommodation Levy 2023 Budget 13
- F. APPROVAL OF THE MINUTES OF PREVIOUS MEETING**
- G. COMMUNICATIONS**
1. Epilepsy Association of the Maritimes Purple Day March 26, 2023, Proclamation, RCS230308 21  
**Recommended Motion:**  
*That the Council of the Town of Saint Andrews supports the Epilepsy Association of the Maritimes with the Proclamation of Purple Day on March 26, 2023.*
- H. STAFF REPORT/FINANCIAL REPORT**
- I. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS**
1. Finance & Administration - Deputy Mayor Akagi
    1. Discussion on By-Law Process to Address Requests from 29

**Bayside and Chamcook, FA230315**

**2. Wharf Project Update, FA230316**

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**Recommended Motion:**

*That the Council of the Town of Saint Andrews approves the unbudgeted funds of \$13,000.00 for the purchase of 800 ft. of 4-inch hose and a Manifold with a 4" intake and 3 2 ½ discharge connections for fire suppression for the Market Wharf.*

**2. Public Works - Councillor Blanchard**

**1. Amendments to By-Law No. 18-01, Vehicular By-Law One-Way Water Street and Bus Stops for 2023, PW230313**

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**Recommended Motion:**

*That the Council of the Town of Saint Andrews approves the one-way Water Street from Monday, May 15, 2023, to Monday, October 16, 2023, from Edward Street to Frederick Street under Schedule "C" One-Way Street of By-Law No. 18-01, A By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews.*

**Recommended Motion:**

*That the Council of the Town of Saint Andrews approves No Parking Anytime along the following streets from Monday, May 15, 2023, to Monday, October 16, 2023:*

- *Elizabeth Street – Water Street to Queen Street, Southwest Side.*
- *Edward Street – Water Street to Queen Street – Southeast Side.*
- *William Street – Water Street to Queen Street – Southeast Side.*
- *Princess Royal Street – Water Street to Queen Street – Southwest Side.*
- *Queen Street – Elizabeth Street to Princess Royal Street – South Side.*

*under Schedule "B" No Parking Anytime of By-Law No. 18-01, A By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews.*

**Recommended Motion:**

*That the Council of the Town of Saint Andrews approves the following bus stop locations for the Hop-On Hop-Off Bus from Monday, May 1, 2023, to Monday, October 30, 2023:*

- *Water Street at Elizabeth Street – South Side.*
- *Water Street at Princess Royal Street – South Side.*
- *W.C. O'Neill Arena Complex Suite 5 Welcome Centre – 24 Reed Avenue.*

*under Schedule "A" Bus Stops of By-Law No. 18-01, A By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews.*

2. **Tender TSA 2023-03 Alexandra Crescent Water, Sanitary, and Storm Sewer Upgrades, PW230314** 37  
**Recommended Motion:**  
*That the Council of the Town of Saint Andrews awards Tender TSA 2023-03 Alexandra Crescent Water, Sanitary, and Storm Sewer Upgrades to Fairville Construction for the amount of \$711,689.00 HST included.*
3. **Public Safety - Councillor Neil**
4. **Business, Tourism, Heritage and Culture - Councillor Hirtle**
  1. **Canada Day Road Closure Request for 2023, BTHC230303** 43  
**Recommended Motion:**  
*That the Council of the Town of Saint Andrews approves the road closures and closure of Market Square for the Canada Day 2023 Celebrations on Saturday, July 1, 2023, with the following streets and times:*  
  
*Main Road Closure from 7:00 a.m. – 11:00 p.m.*  
  
*Water Street at Elizabeth Street*  
  
*Water Street at Edward Street*  
  
*Water Street at William Street*  
  
*Water Street at King Street*  
  
*Water Street at Frederick Street*  
  
*Temporary Closure: 7:00 a.m. – 5:00 p.m.*  
  
*King Street at Queen Street – to accommodate for the Farmer's Market.*  
  
*Closure of Market Square from 7:00 a.m. – 11:00 p.m.*  
  
*Support for road closure for the Parade starting at 1:00 p.m. from NBCC at Augustus Street to Harriet Street to the W.C. O'Neill Arena Complex.*
  2. **Request from TALB/Tourism Accommodation Levy By-Law, BTHC230304** 44
  3. **Discussion on By-Law No. 23-01, A By-Law Relating to a Tourism Accommodation Levy in the Town of Saint Andrews, BTHC230205** 45
  4. **Charlotte County Courthouse Engagement Process, BTHC230302** 62  
**Recommended Motion:**

*That the Council of the Town of Saint Andrews approves the hiring of William Hicks of Broken Shovel Consulting to conduct a visioning exercise for the Charlotte County Courthouse at a cost of \$7,000.00 with funds to come from the initial grant provided by the Province of New Brunswick.*

**5. Recreation and Community Services - Councillor Gumushel**

**6. Planning & Economic Development - Councillor Heenan**

- 1. Amendment MP20-07 to the Municipal Plan MP20-01, Henry Hansen, PID 01325505, Rose Lane Low Density-Subdivision, PED230307**

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**Recommended Motion:**

*That the Council of the Town of Saint Andrews grants leave for First Reading to Amendment MP20-07 to the Town of Saint Andrews Municipal Plan MP20-01, Henry Hansen, PID 01325505, Rose Lane Low-Density Subdivision.*

- 2. Discussion on Proposals for Affordable Housing Builds in Saint Andrews, PED230308**

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**J. NEW BUSINESS**

**K. QUESTION PERIOD**

**L. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS**

**M. MAYOR'S COMMENTS**

**N. CLOSED SESSION**

**Recommended Motion:**

*At \_\_\_\_\_ p.m. Council move into Closed Session per the Local Governance Act, Section 68 (1)(j) labour and employment matters, including the negotiation of collective agreements.*

**Recommended Motion:**

*At \_\_\_\_\_ p.m. that Council returns to Open Session.*

**O. ADJOURNMENT**

**Recommended Motion:**

*At \_\_\_\_\_ p.m. that the meeting be adjourned.*