



**TOWN OF SAINT ANDREWS  
REGULAR COUNCIL MEETING  
AGENDA**

Monday, April 3, 2023, 6:30 p.m.

W.C. O'Neill Arena Complex  
Council Chambers

Pages

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- A. RECORDING OF ATTENDANCE**
- B. LAND RECOGNITION OF THE PESKOTOMUHKATI NATION**  
*Welcome and we recognize we are on the unceded traditional territory of the Passamaquoddy (Peskotomuhkati) (Besko-toe-moo-gati), people.*
- C. APPROVAL OF AGENDA**  
**Recommended Motion:**  
*That the Agenda for the 230403 Regular Council Meeting on Monday, April 3, 2023, at 6:30 p.m. be approved as presented.*
- D. DISCLOSURE OF CONFLICT OF INTEREST**
- E. PRESENTATIONS**
1. Navy Lt. Aaron Bennett, Commanding Officer, Presentation on 352 RCSCC Fundy Sea Cadet Program
- F. APPROVAL OF THE MINUTES OF PREVIOUS MEETING**
1. Minutes of the 230306 Public Hearing of Objections to By-Law No. 23-01 on Monday, March 6, 2023, 6:30 p.m. 5  
**Recommended Motion:**  
*That the Minutes of the 230306 Public Hearing of Objections to By-Law No. 23-01 on Monday, March 6, 2023, at 6:30 p.m. be adopted.*
2. Minutes of the 230306 Regular Council Meeting on Monday, March 6, 2023, 7:00 p.m. 8  
**Recommended Motion:**  
*That the Minutes of the 230306 Regular Council Meeting on Monday, March 6, 2023, at 7:00 p.m. be adopted.*
3. Minutes of the 230320 Regular Council Meeting on Monday, March 20, 2023, 6:30 p.m. 14  
**Recommended Motion:**  
*That the Minutes of the 230320 Regular Council Meeting on Monday, March 20, 2023, 6:30 p.m. be adopted.*
- G. COMMUNICATIONS**
1. Fibromyalgia Association of Canada Awareness Day in Purple May 12, 2023 22

2.	<b>Proclamation International Day Against Homophobia and Transphobia May 17, 2023</b>	24
	<b>Recommended Motion:</b> <i>That the Council of the Town of Saint Andrews proclaim May 17, 2023 as the International Day Against Homophobia and Transphobia.</i>	
H.	<b>STAFF REPORT/FINANCIAL REPORT, FA230410, PW230410, RCS230409, RCS230408, PED230415, RCS230411, PW230409, PS230404, FA230412</b>	28
	<b>Recommended Motion:</b> <i>That Council accepts all the Staff Reports and Financial Reports as presented.</i>	
I.	<b>INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS</b>	
1.	<b>Finance &amp; Administration - Deputy Mayor Akagi</b>	
1.	<b>2023 Town of Saint Andrews Capital Budget Amendment Request, FA230411</b>	45
	<b>Recommended Motion:</b> <i>That the Council of the Town of Saint Andrews approves the following amendments to the 2023 Capital Budget:</i>	
	<i>1. General Capital – The widening of Prince of Wales Street is deferred.</i>	
	<i>2. Utility Capital – That the replacement of pipes costing \$26,500.00 is deferred so 2 water pumps for \$38,000.00 can be purchased.</i>	
2.	<b>Discussionon Request for Funding from the Charlotte County Archives and Sunbury Shores, FA230409</b>	47
2.	<b>Public Works - Councillor Blanchard</b>	
3.	<b>Public Safety - Councillor Neil</b>	
1.	<b>Discussion on Draft By-Law No. 23-___, Respecting Dangerous or Unsightly Premises, PS230405</b>	49
4.	<b>Business, Tourism, Heritage and Culture - Councillor Hirtle</b>	
1.	<b>By-Law No. 23-01, A By-Law Relating to a Tourism Accommodation Levy in the Town of Saint Andrews Second Reading, BTHC230205</b>	63
	<b>Recommended Motion:</b> <i>That the Council of the Town of Saint Andrews grants leave for Second Reading to By-Law No. 23-01, A By-Law Relating to a Tourism Accommodation Levy in the Town of Saint Andrews.</i>	
2.	<b>Discussion on Heritage Board and Heritage By-Law, BTHC230206</b>	75
3.	<b>Tourism Accommodation Levy Explore St. Andrews Budget Approval - BTHC20230404</b>	113

**Recommended Motion:**

*That the Council of the Town of Saint Andrews approves the 2023 Budget for Explore St. Andrews as per By-Law 19-06, A By-Law Relating to a Tourism Accommodation Levy in the Town of Saint Andrews.*

**5. Recreation and Community Services - Councillor Gumushel**

- 1. Request for Support Legion Memorial Banner Program 2023, RCS230410**

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**Recommended Motion:**

*That the Council of the Town of Saint Andrews approves the purchase of 50 banner pole brackets at a cost of \$1,900.00 + HST to support the Passamaquoddy Branch 8, Royal Canadian Legion for their Memorial Banner Program to come out of the Civic Promotions budget line item.*

**6. Planning & Economic Development - Councillor Heenan**

- 1. Appointment of Building Inspector for the Southwest New Brunswick Service Commission, PED230414**

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**Recommended Motion:**

*WHEREAS the Town of Saint Andrews has contracted the Southwest New Brunswick Service Commission to obtain professional building inspection services.*

*BE IT RESOLVED that John Raymond Cliff is a Building Inspector for the Town of Saint Andrews.*

*BE IT FURTHER RESOLVED that John Raymond Cliff shall remain a Building Inspector for the Town of Saint Andrews so long as he continues to be employed by the Southwest New Brunswick Service Commission.*

*BE IT FURTHER RESOLVED that John Raymond Cliff shall remain a Building Inspector for the Town of Saint Andrews so long as the Southwest New Brunswick Service Commission remains contracted to provide building inspection services to the Town of Saint Andrews.*

- 2. Amendment MP20-07 to the Municipal Plan MP20-01, Henry Hansen PID 01325505, PED230417**

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**Recommended Motion:**

*That the Council of the Town of Saint Andrews sets the date of Monday, April 17, 2023 at 6:30 p.m., during the Regular Council Meeting, for a Public Presentation as per Section 25 of the Community Planning Act, on Amendment MP20-07 to the Town of Saint Andrews Municipal Plan MP20-01 for Henry Hansen, PID 01325505, Rose Lane, to remove the portion of the Residential Growth Area designation as shown on the Generalized Future Land Use Map from PID 01325505.*

**J. NEW BUSINESS**

**K. QUESTION PERIOD**

**L. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS**

**M. MAYOR'S COMMENTS**

**N. CLOSED SESSION**

**Recommended Motion:**

*At \_\_\_\_\_ p.m. Council move into Closed Session per the Local Governance Act, Section 68(1)(j) labour and employment matters, including the negotiation of collective agreements.*

**Recommended Motion:**

*At \_\_\_\_\_ p.m. that Council returns to Open Session.*

**O. ADJOURNMENT**

**Recommended Motion:**

*At \_\_\_\_\_ p.m. that the meeting be adjourned.*