



**TOWN OF SAINT ANDREWS  
REGULAR COUNCIL MEETING  
AGENDA**

Monday, May 1, 2023, 6:30 p.m.

W.C. O'Neill Arena Complex  
Council Chambers

Pages

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- A. RECORDING OF ATTENDANCE**
- B. LAND RECOGNITION OF THE PESKOTOMUHKATI NATION**  
*Welcome and we recognize we are on the unceded traditional territory of the Passamaquoddy (Peskotomuhkati) (Besko-toe-moo-gati), people.*
- C. APPROVAL OF AGENDA**  
**Recommended Motion:**  
*That the Agenda for the 230501 Regular Council Meeting on Monday, May 1, 2023, at 6:30 p.m. be approved as presented.*
- D. DISCLOSURE OF CONFLICT OF INTEREST**
- E. PRESENTATIONS**
1. Peter Logan, CPA, Teed, Saunders, and Doyle Accountants and Advisors on the Town of Saint Andrews Consolidated Financial Statements 2022
  2. Rika Nason and Brett Vottero, Coordinators for the Saint Andrews Community Garden, Request for Support for Expansion of the Community Garden. 4
  3. William Hicks, Broken Shovel Consulting, Regarding Visioning Exercise for the Charlotte County Courthouse
- F. APPROVAL OF THE MINUTES OF PREVIOUS MEETING**
1. Minutes of the 230403 Regular Council Meeting on Monday, April 3, 2023, 6:30 p.m. 8  
**Recommended Motion:**  
*That the Minutes of the 230403 Regular Council meeting on Monday, April 3, 2023, at 6:30 p.m. be adopted.*
  2. Minutes of the 230417 Regular Council Meeting on Monday, April 17, 2023, 6:30 p.m. 17  
**Recommended Motion:**  
*That the Minutes of the 230417 Regular Council Meeting on Monday, April 17, 2023, at 6:30 p.m. be adopted.*
- G. COMMUNICATIONS**

H. STAFF REPORT/FINANCIAL REPORT, PS230504, RCS230507, PS230503, FA230509, RCS230508, FA230511, RCS230509, PW230511, PED230508, FA230514

**Recommended Motion:**

*That the Council of the Town of Saint Andrews accepts all the Staff Reports and Financial Reports as presented.*

I. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS

1. Finance & Administration - Deputy Mayor Akagi

1. Canada Community-Building Fund, FA230510 63

2. Town of Saint Andrews 2022 Consolidated Financial Statements, FA230513 68

**Recommended Motion:**

*That the Council of the Town of Saint Andrews approves the 2022 Consolidated Financial Statements as prepared by Teed, Saunders, and Doyle Accountants and Advisors.*

3. Extended Leave of Absence for Councillor Kurt Gumushel, FA230512 97

**Recommended Motion:**

*That the Council of the Town of Saint Andrews approves the leave of absence for Councillor Kurt Gumushel from the end of June to the end of September 2023.*

2. Public Works - Councillor Blanchard

1. Appointment of Kevin Hughes, Asset Operations Manager for the Town of Saint Andrews, PW230512 98

**Recommended Motion:**

*That the Council of the Town of Saint Andrews appoints Kevin Hughes as the Asset/Operations Manager for the Town of Saint Andrews.*

3. Public Safety - Councillor Neil

1. Fire Department Driver/Operator and By-Law Enforcement Officer Position, PS230506 99

**Recommended Motion:**

*That the Council of the Town of Saint Andrews authorizes the Firefighter Driver/Operator and By-Law Enforcement Officer position be added to the Full-time staff inventory and that recruitment can begin.*

4. Business, Tourism, Heritage and Culture - Councillor Hirtle

1. St. Andrews Chamber of Commerce Grant Request, BTHC230502 104

**Recommended Motion:**

*That the Council of the Town of Saint Andrews authorizes a*

*grant to the St. Andrews Chamber of Commerce in the amount of \$18,860.00.*

- 5. **Recreation and Community Services - Councillor Gumushel**
  - 1. **Discussion on Field Rental Fees, RCS230510** 118
- 6. **Planning & Economic Development - Councillor Heenan**
  - 1. **By-Law No. 23-03, Being the Building By-Law for the Town of Saint Andrews First Reading, PED230509** 119
    - Recommended Motion:**  
*That the Council of the Town of Saint Andrews grants leave for First Reading to By-Law No. 23-03, Being the Building By-Law for the Town of Saint Andrews.*
    - Recommended Motion:**  
*That the Council of the Town of Saint Andrews sets the date of Monday, June 5, 2023, at 6:30 p.m. for a Public Hearing of Objections and Comments to the proposed By-Law No. 23-03, Being the Building By-Law for the Town of Saint Andrews.*

**J. NEW BUSINESS**

**K. QUESTION PERIOD**

**L. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS**

**M. MAYOR'S COMMENTS**

**N. CLOSED SESSION**

**O. ADJOURNMENT**

**Recommended Motion:**

*At \_\_\_\_\_ p.m. that the meeting be adjourned.*