



**TOWN OF SAINT ANDREWS  
REGULAR COUNCIL MEETING  
AGENDA**

Tuesday, August 8, 2023, 6:45 p.m.

**Or Immediately following the Public Hearing of Objections**

**W.C. O'Neill Arena Complex Council Chambers**

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	<b>Pages</b>
<b>A. RECORDING OF ATTENDANCE</b>	
<b>B. LAND RECOGNITION OF THE PESKOTOMUHKATI NATION</b> <i>Welcome and we recognize we are on the unceded traditional territory of the Passamaquoddy (Peskotomuhkati) (Besko-toe-moo-gati), people.</i>	
<b>C. APPROVAL OF AGENDA</b> <b>Recommended Motion:</b> <i>That the Council of the Town of Saint Andrews approves the Agenda for the 230808 Regular Council Meeting of Tuesday, August 8, 2023, as presented.</i>	
<b>D. DISCLOSURE OF CONFLICT OF INTEREST</b>	
<b>E. PRESENTATIONS</b> <ol style="list-style-type: none"><li>1. Hollis Bartlett, CEO, Southwest New Brunswick Regional Service Commission Presentation on Circular Materials</li><li>2. Bill Hicks, Presentation on Final Report for Charlotte County Court House</li><li>3. Mark Finley, Saint Andrews Dog Park Committee Proposal for Alternative Park Location at Harry Mallory Sportsfield</li></ol>	5
<b>F. APPROVAL OF THE MINUTES OF PREVIOUS MEETING</b> <ol style="list-style-type: none"><li>1. Minutes of the 230704 Public Hearing of Objections to Amendment Z22-04 to the Zoning By-Law Z22-01 on Tuesday, July 4, 2023, 6:30 p.m. <b>Recommended Motion:</b> <i>That the Minutes of the 230704 Public Hearing of Objections to Amendment Z22-04 to the Zoning By-Law Z22-01 on Tuesday, July 4, 2023, at 6:30 p.m. be adopted.</i></li><li>2. Minutes of the 230704 Public Hearing of Objections to Amendment Z22-05 to the Zoning By-Law Z22-01 on Tuesday, July 4, 2023, 6:45 p.m. <b>Recommended Motion:</b> <i>That the Minutes of the 230704 Public Hearing of Objections to Amendment Z22-05 to the Zoning By-Law Z22-01 on Tuesday, July 4, 2023, at 6:45 p.m. be adopted.</i></li><li>3. Minutes of the 230704 Regular Council Meeting on Tuesday, July 4, 2023, 6:50 p.m. <b>Recommended Motion:</b></li></ol>	19  21  22

*That the Minutes of the 230704 Regular Council Meeting on Tuesday, July 4, 2023, at 6:50 p.m. be adopted.*

**G. COMMUNICATIONS**

- H. STAFF REPORT/FINANCIAL REPORT, PW230818, PS230812, BTHC230807, PW230817, PW230819, RCS230814, PS230813, FA230814, PED230814, RCS230815, FA230817, RCS230816, FA230819** 31

**Recommended Motion:**

*That Council accepts all the Staff Reports and Financial Reports as presented.*

**I. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS**

**1. Finance & Administration - Deputy Mayor Akagi**

- 1. Town of Saint Andrews 2022 Annual Report, FA230813** 102

**Recommended Motion:**

*That the Council of the Town of Saint Andrews accepts the Town of Saint Andrews 2022 Annual Report.*

- 2. Town of Saint Andrews Appreciation Awards Policy P-23-01, FA230816** 172

**Recommended Motion:**

*That the Council of the Town of Saint Andrews approves Policy P-23-01, Town of Saint Andrews Appreciation Awards.*

- 3. Discussion on Projects for Dunn Foundation Application, FA230818** 178

**2. Public Works - Councillor Blanchard**

- 1. Saint Andrews Market Wharf and Market Square Update, PW230820** 179

**3. Public Safety - Councillor Neil**

- 1. Request for Permission to Minister of Natural Resources and Energy Development for the 2023 Nuisance Deer Hunt, PS230811** 183

**Recommended Motion:**

*That the Council of the Town of Saint Andrews moves to request permission from the Provincial Minister of Natural Resources and Energy Development for approval of the 2023 Nuisance Deer Hunt within the Town of Saint Andrews.*

- 2. Amendment to By-Law No. 18-01, A By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews for an Accessible Timed Parking Space, PS230810** 186

**Recommended Motion:**

*That the Council of the Town of Saint Andrews amends By-Law No. 18-01, A By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews Schedule "G" to make one accessible parking space on King Street beside the Drug Store Building to be a 45*

*minute parking space.*

4. **Business, Tourism, Heritage and Culture - Councillor Hirtle**
  1. **Saint Andrews Brewing Co. Oktoberfest Market Square Request, BTHC230805** 188

**Recommended Motion:**  
*That the Council of the Town of Saint Andrews approves the use of Market Square and associated requests from Friday, September 22, 2023 – Sunday, September 24, 2023, for the Second Annual Oktoberfest Celebrations by the Saint Andrews Brewing Co.*
  2. **Charlotte County Court House Sustainable Reuse Engagement Process Report, BTHC230808** 192

**Recommended Motion:**  
*That the Council of the Town of Saint Andrews accepts the Charlotte County Court House Sustainable Reuse Engagement Process Report completed by Bill Hicks of Broken Shovel Consulting.*
  3. **Discussion on EBike and EScooter Business Partnership Opportunity, BTHC230809** 223
5. **Recreation and Community Services - Councillor Gumushel**
  1. **Bayside Hall Committee Recommendations for Appointment, RCS230811** 228

**Recommended Motion:**  
*That the Council of the Town of Saint Andrews appoints the following members to the Bayside Hall Committee:*

    - *Gary James – 3-year term*
    - *Tom Beckerton – 2-year term*
    - *Darrell Weare – 3-year term*
    - *Mary Bartlete – 3-year term*
    - *Cecil Greenlaw – 2-year term*
    - *Marguerite Garnet – 2 year term*
    - *Brenda Hooper-Rowland – 2-year term*
    - *Merven Hanselpacker, Manager of Recreation (ex-officio)*
6. **Planning & Economic Development - Councillor Heenan**
  1. **Amendment By-Law No. 09-BS-009-01, A By-Law to Amend Bayside Planning Area Rural Regulations Second and Third Reading, PED230510** 229

**Recommended Motion:**  
*That the Council of the Town of Saint Andrews grants leave for Second Reading to Amendment By-Law No. 09-BS-009-01, A*

*By-Law to Amend Bayside Planning Area Rural Plan Regulation No. 09-BS-009-00.*

**Recommended Motion:**

*That the Council of the Town of Saint Andrews grants leave for Third and Final Reading to Amendment By-Law No. 09-BS-009-01, A By-Law to Amend Bayside Planning Area Rural Plan Regulation No. 09-BS-009-00.*

2. **Amendment Z22-05 to the Zoning By-Law Z22-01 for PID 01323591, Dominique Berlenger and Mieke Elza Van De Capelle First Reading, PED230616**

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**Recommended Motion:**

*That the Council of the Town of Saint Andrews grants leave for First Reading to Amendment By-Law No. Z22-05, A By-Law to Amend By-Law No. Z22-01, Being the Zoning By-Law for the Town of Saint Andrews for PID 01323591 at 126 and 134 Reed Avenue for Dominique Berlenger and Mieke Elza Van De Capelle to move from Serviced Residential (SR) Zone to Multiple Residential 1 (MR1) Zone for the purpose of a rooming house.*

3. **Discussion on Process for the Update of Planning By-Laws, PED230815**

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J. **NEW BUSINESS**

K. **QUESTION PERIOD**

L. **COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS**

M. **MAYOR'S COMMENTS**

N. **CLOSED SESSION**

**Recommended Motion:**

*At \_\_\_\_\_ p.m. Council move into Closed Session per the Local Governance Act, Section 68(1)*

*(c) information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract;*

*(f) information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business; and*

*(j) labour and employment matters including the negotiation of collective agreements.*

**Recommended Motion:**

*At \_\_\_\_\_ p.m. that Council returns to Open Session.*

O. **ADJOURNMENT**

**Recommended Motion:**

*At \_\_\_\_\_ p.m. that the meeting be adjourned.*