



**TOWN OF SAINT ANDREWS
REGULAR COUNCIL MEETING
AGENDA**

Tuesday, September 5, 2023, 6:30 p.m.
W.C. O'Neill Arena Complex Council Chambers

	Pages
A. RECORDING OF ATTENDANCE	
B. LAND RECOGNITION OF THE PESKOTOMUHKATI NATION <i>Welcome and we recognize we are on the unceded traditional territory of the Passamaquoddy (Peskotomuhkati) (Besko-toe-moo-gati), people.</i>	
C. APPROVAL OF AGENDA Recommended Motion: <i>That the Council of the Town of Saint Andrews approves the Agenda for the 230905 Regular Council Meeting of Tuesday, September 5, 2023, as presented.</i>	
D. DISCLOSURE OF CONFLICT OF INTEREST	
E. PRESENTATIONS	
F. APPROVAL OF THE MINUTES OF PREVIOUS MEETING	
1. Minutes of the 230808 Public Hearing of Objections to Amendment Z22-05 to the Zoning By-Law Z22-01 on Tuesday, August 8, 2023, 6:30 p.m. Recommended Motion: <i>That the Minutes of the 230808 Public Hearing of Objections to Amendment Z22-05 to the Zoning By-Law Z22-01 on Tuesday, August 8, 2023, at 6:30 p.m. be adopted.</i>	6
2. Minutes of the 230808 Regular Council Meeting on Tuesday, August 8, 2023, 6:45 p.m. Recommended Motion: <i>That the Minutes of the 230808 Regular Council Meeting on Tuesday, August 8, 2023, at 6:45 p.m. be adopted.</i>	7
3. Minutes of the 230828 Special Council Meeting on Monday, August 28, 2023, 6:30 p.m. Recommended Motion: <i>That the Minutes of the 230828 Special Council Meeting on Monday, August 28, 2023, at 6:30 p.m. be adopted.</i>	22
G. COMMUNICATIONS	
1. Council Discussion on Support for CHCO TV and Social Media	27
H. STAFF REPORT/FINANCIAL REPORT, PS230908, PS230909, PW230915,	28

RCS230911, BTHC230904, PW230913, FA230921, FA230922, FA230923, PW230917, RCS230914, RCS230912, PED230906

Recommended Motion:

That the Council of the Town of Saint Andrews accepts all the Staff Reports and Financial Reports as presented.

I. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS

1. Finance & Administration - Deputy Mayor Akagi

1. Municipal Finance Corporation Acquisition of Debentures, FA230918

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Recommended Motion:

Be it resolved that the Clerk or Treasurer and Mayor or Deputy Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of the Town of Saint Andrews debenture in the principal sum of \$920,000 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation,

-AND

Be it resolved that the Municipality of the Town of Saint Andrews agrees to issue postdated cheques payable to the New Brunswick Municipal Finance Corporation as and when requested in payment of principal and interest charges on the debenture.

Ministerial Order No.	Date of M.O.	Date of Council's Resolution Authorizing Application to MCBB	Purpose by Function	Amount in Dollars	Term
GENERAL					
21-0050	Aug 17/21	Apr 6/21	Transportation	\$125,000	15 years
23-0008	Feb 13/23	Dec 12/22	Transportation	\$195,000	15 Years
UTILITY					
22-0008	Jan 10/22	Dec 6/21	Environmental Health	\$400,000	25 Years
23-0008	Feb 13/23	Dec 12/22	Environmental Health	\$200,000	25 Years

2. Proclamation for Fetal Alcohol Spectrum Disorder September 5, 2023, FA230920

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Recommended Motion:

That the Council of the Town of Saint Andrews proclaims

September 2023 as Fetal Alcohol Spectrum Disorder Awareness Month to support FASDNL multi-year Atlantic Canada awareness campaign.

2. **Public Works - Councillor Blanchard**
 1. **Circular Materials Program Opt-Out, PW230912** 94
Recommended Motion:
That the Council of the Town of Saint Andrews opt-out of contracting with the Circular Materials program.
 2. **Provincial Municipal Highway Agreement, PW230916** 97
Recommended Motion:
That the Council of the Town of Saint Andrews move that the document entitled Town of Saint Andrews Four-Year Plan for the Provincial Municipal Highway Partnership Program 2025 – 2028 be adopted.
 3. **Discussion on Connections to In-Ground Infrastructure, PW230918** 110
3. **Public Safety - Councillor Neil**
 1. **Appointment of By-Law Enforcement Officer Bill Rigby, PS230910** 115
Recommended Motion:
That the Council of the Town of Saint Andrews appoints Bill Rigby, By-Law Enforcement Officer for the Town of Saint Andrews as per the Local Governance Act Section 72.
 2. **Discussion on Ban of Sale of Consumer Fireworks, PS230911** 116
4. **Business, Tourism, Heritage and Culture - Councillor Hirtle**
 1. **Indulge Requests for October 12 – 15, 2023, BTHC230903** 117
Recommended Motion:
That the Council of the Town of Saint Andrews supports the Indulge events taking place from Thursday, October 12, 2023, to Sunday, October 15, 2023, with the following:
 1. *Use of Market Square from October 12 – 15 to put up a large tent. This will be used for the Indulge event on the 13th and a concert event on the 14th.*
 2. *Request for Water Street Closure for Friday, October 13 from 3:00 p.m. – 9:00 p.m. from Edward Street to Frederick Street. The request also includes the use of barricades for the following:*
 - *Water Street at Frederick Street.*
 - *Water Street at King Street.*
 - *Water Street at William Street.*

- *Water Street at Edward Street.*
3. *For the Indulge Farmers' Market on Saturday, October 14, 2023, from 7:30 a.m. to 4:30 p.m., closure of King Street between Water Street and Queen Street.*
 4. *That the Public Works team help to string new lights between light pole standards along Water Street. Lights are to be supplied by Indulge.*
 5. *Request for a Food Truck licence as part of the Indulge event on October 13.*
2. **Christmas By-the-Sea Grant Funding Request, BTHC230905** 120
- Recommended Motion:**
That the Town of Saint Andrews supports the grant funding request from the Christmas By-the-Sea Committee in the amount of \$_____.
5. **Recreation and Community Services - Councillor Gumushel**
1. **W.C. O'Neill Arena Complex Rental Rates 2023 - 2024, RCS230909** 123
- Recommended Motion:**
That the Council of the Town of Saint Andrews approves the W.C. O'Neill Arena Complex Rental Rates for 2023 – 2024.
2. **Discussion on the Proposed Saint Andrews Dog Park, RCS230915** 126
 3. **Appointment of Jeremiah Kerr to the Trail Advisory Committee, RCS230913** 149
- Recommended Motion:**
That the Council of the Town of Saint Andrews appoints Jeremiah Kerr to the Trail Advisory Committee for a term of two years.
6. **Planning & Economic Development - Councillor Heenan**
1. **Amendment Z22-05 to the Zoning By-Law Z22-01 for PID 01323591, Dominique Berlenger and Mieke Elza Van De Capelle Second and Third Reading, PED230616** 150
- Recommended Motion:**
That the Council of the Town of Saint Andrews grants leave for Second Reading to Amendment By-Law No. Z22-05, A By-Law to Amend By-Law No. Z22-01, Being the Zoning By-Law for the Town of Saint Andrews for PID 01323591 at 126 and 134 Reed Avenue for Dominique Berlenger and Mieke Elza Van De Capelle to move from Serviced Residential (SR) Zone to Multiple Residential 1 (MR1) Zone for the purpose of a rooming house.
- Recommended Motion:**
That the Council of the Town of Saint Andrews grants leave for

Third and Final Reading to Amendment By-Law No. Z22-05, A By-Law to Amend By-Law No. Z22-01, Being the Zoning By-Law for the Town of Saint Andrews for PID 01323591 at 126 and 134 Reed Avenue for Dominique Berlenger and Mieke Elza Van De Capelle to move from Serviced Residential (SR) Zone to Multiple Residential 1 (MR1) Zone for the purposes of a rooming house.

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2. **Amendment Z22-04 to the Zoning By-Law Z22-01 for PID 01325240, Stonewall Place, Evans Land Development Limited First Reading, PED230615**

Recommended Motion:

That the Council of the Town of Saint Andrews grants leave for First Reading to Amendment By-Law Z22-04, A By-Law to Amend By-Law No. Z22-01, Being the Zoning By-Law for the Town of Saint Andrews for PID 01325240, Stonewall Place, Evans Land Development Limited, rezoning from the SR (Serviced Residential) Zone to the MR2 (High-Density Multiple Residential) Zone to facilitate the development of an apartment complex/subdivision.

J. **NEW BUSINESS**

K. **QUESTION PERIOD**

L. **COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS**

M. **MAYOR'S COMMENTS**

N. **CLOSED SESSION**

Recommended Motion:

At _____ p.m. Council move into Closed Session per the Local Governance Act, Section 68(1)(c) information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Recommended Motion:

At ____ p.m. that Council returns to Open Session.

O. **ADJOURNMENT**

Recommended Motion:

At _____ p.m. that the meeting be adjourned.