



**TOWN OF SAINT ANDREWS**

**REGULAR COUNCIL MEETING**

**MINUTES**

**August 8, 2023, 6:45 p.m.  
W.C. O'Neill Arena Complex Council Chambers**

**A. RECORDING OF ATTENDANCE**

*A Regular Meeting of the Town of Saint Andrews Council was held on Tuesday, August 8, 2023, at 6:45 p.m. with the following members present:*

*Mayor Brad Henderson, Deputy Mayor Kate Akagi, Councillors Mark Bennett, Marc Blanchard, Annette Harland, Lee Heenan, Jamie Hirtle, Steve Neil, and Darrell Weare.*

*Chris Spear, CAO/Treasurer, Paul Nopper, Clerk - Senior Administrator, Alexander Gopen, Senior Planner, Southwest New Brunswick Service Commission.*

*Absent - Councillor Kurt Gumushel.*

**B. LAND RECOGNITION OF THE PESKOTOMUHKATI NATION**

**C. APPROVAL OF AGENDA**

**Motion: 231 - 08/23**

**Moved by Councillor Harland**

**Seconded by Councillor Neil**

*That the Council of the Town of Saint Andrews approves the Agenda for the 230808 Regular Council Meeting of Tuesday, August 8, 2023, as presented.*

**Amended**

**Motion: 232 - 08/23**

**Moved by Councillor Heenan**

**Seconded by Councillor Blanchard**

*That the Council of the Town of Saint Andrews amends the 230808 Regular Council Meeting Agenda to include under New Business the Active Transportation Fund Resolution and Discussions on Rental of the Dental Suite at the Wellness Centre.*

**8 – 0**

**Carried**

**Motion: 233 - 08/23**

**Moved by Councillor Harland**

**Seconded by Councillor Neil**

*That the Council of the Town of Saint Andrews approves the Amended Agenda for the 230808 Regular Council Meeting of Tuesday, August 8, 2023, as presented.*

**8 – 0**

**Carried**

**D. DISCLOSURE OF CONFLICT OF INTEREST**

1. **Mayor Henderson - Saint Andrews Brewing Co. Oktoberfest Market Square Request, BTHC230805**
2. **Councillor Weare - Amendment By-Law No. 09-BS-009-01, A By-Law to Amend Bayside Planning Area Rural Regulations Second and Third Reading, PED230510**

**E. PRESENTATIONS**

1. **Hollis Bartlett, CEO, Southwest New Brunswick Regional Service Commission Presentation on Circular Materials**

*Hollis Bartlett, Chief Executive Officer for the Southwest New Brunswick Service Commission presented to Council on the proposed recycling program from Circular Materials. He noted that this was a Province of New Brunswick initiative to partner with Circular Materials to take over the handling of recycling products. He noted that there would be a two-phased approach to the implementation of the new recycling program, a western and eastern Province implementation. The deal is with the collection of the materials and ultimately what happens with those materials. Circular Materials has approached local governments to see if they want to opt into the program and pay on a per-household basis for the collection. This is different for each local government. If governments opt into the program, they are responsible for public education on the collection, purchase, and distribution of blue bins, and collecting the materials or hiring someone to collect the materials and take them to the transfer station at Lawrence Station. There is also a quality component to this where the community needs to ensure 3% or less of the recycling is not contaminated. If there is contamination greater than 3%, the community will be fined at a cost. The opt-in timeline would be for a November start. The other option is that governments opt out and allow this process to be completed by the Province through legislation. Implementation is anticipated to start May 1, a six-month delay. The public education, blue bins, pick-up process, and fines would be on Circular Materials to deal with. Around the Province, most local governments have opted out of the program and are awaiting legislation, including the City of Saint John. As a Regional Service Commission, we will not tell the local government what to do, but they are looking for an answer in a short timeline for decision processes.*

*Council thanked Mr. Bartlett for the presentation and update on Circular Materials. It was noted that no one in the Charlotte County region has opted into the program. It was also noted that the 3% contamination is well below the national standard of 8% contamination. The Town could have some strong education, but more than 3% contamination in every load is predicted and the Town would be fined for that. In addition, it is unreasonable to opt-in with this program during this budget season based on costs associated with startup. Council also noted there is not much incentive to sign onto the program and that they should wait for legislation by the Province as they have initiated this change. Mr. Bartlett noted that there is some good background information on Circular Materials on the Recycle NB website. They are looking to bring in glass and Styrofoam recycling in a phased process. They will probably use drop-off depots to take care of this recycling versus curbside pickup. CAO Spear commented that the garbage contracts will be up in the next year or two and potential opportunity to discuss new garbage and recycling schedules. There is a potential that the cost of*

curbside collections could go down based on Circular Materials taking over the recycling. All CAOs are recommending a wait-and-see approach with this new recycling program.

**2. Bill Hicks, Presentation on Final Report for Charlotte County Court House**

*Bill Hicks, Consultant from Broken Shovel Consulting, provided Council with a presentation on the final report of the Sustainable Reuse of the Charlotte County Courthouse. The objective of the process was to engage with citizens on the type of future reuse of the Charlotte County Courthouse. The work began in April of 2023 and was completed with this report in August 2023. The Court House is a Nationally and Provincially designated heritage site and part of the National Heritage District designation. The Provincial designation is the most important as it comes with a regulatory process for changes to the Court House. The report highlights Provincial processes and Parks Canada site processes. Both note and encourage conscientious built heritage and reuse. The report details information on survey collection, interviews, and background materials referenced with comparable facilities from New Brunswick. Mr. Hicks proposed a reuse scenario that included interpretive experiences, further use by heritage organizations in Saint Andrews, and having movable courtroom artifacts to make way for a facility that could host events like weddings, concerts, speaker series, etc. as a revenue-generating process. It was also suggested that a non-profit organization be created with an Executive Director to oversee the function of the Court House and other heritage facilities owned or operated by the Town and to leverage them as stronger heritage tourism initiatives. A three-year proposed timeline was given as a reference point.*

*Council thanked Mr. Hicks for his presentation. Council acknowledged the advantage of leveraging all heritage tourism assets in the community for further promotion and program development as they are underutilized and need more attention drawn to them. Council noted that younger generations are having less interest in heritage properties or stories and wondered how, in the report, technology can be used to draw visitors in. Mr. Hicks noted that virtual reality systems could be used to help tell the stories of the Court House and to look at additional technologies to be integrated into the facility. Council noted that a focus should be on experiential tourism to further engage the community and visitors. Council noted concerns about the report as it did not provide alternative options to the facility use beyond taxpayer's dollars continuing to fund it and developing it as a museum and event space. There are many venues in the community offering event space and there were concerns of how another space might be oversaturating the area. There were additional concerns about moving 180-year-old courtroom artifacts and the potential for damage even with the best intentions of careful storage. Council noted further discussion was needed for the Court House.*

**3. Mark Finley, Saint Andrews Dog Park Committee Proposal for Alternative Park Location at Harry Mallory Sports field**

*Mark Finley and Cara Harvey presented to Council an alternative location for the proposed Dog Park for Saint Andrews. The current Dog Park proposal has it placed beside the washroom facility at the Harry Mallory Sports Field. The project is anticipated to cost \$120,000.00 with \$60,000.00 to be fundraised by the Dog Park Committee. Ms. Harvey noted they have been conducting fundraising initiatives such as tickets for tall ship, trivia night, online auction, photo shoots, etc. The Dog Park Committee has found*

*it a challenge to hit the target mark of \$60,000.00 as they have raised approximately \$13,000.00 to date in one year. To hit the mark, it will take 3 to 4 years of fundraising. This is leading to committee burnout and turnover. There is hesitation from donors as they are unsure of the Committee hitting the goal and are concerned about providing funds. Mr. Finley noted that the Committee proposed a new location for the Dog Park at the Harry Mallory Sports Field at the entry of the park. They are suggesting two fenced areas including one 60 ft. x 60 ft. for small dogs and one larger fenced area 60 ft. x 120ft. or up to 150 ft. The parks would be located on a sloped area of the park and there was no concern from the Committee on the slope as this would be good for exercise by dogs. By selecting this proposed location, the cost of the project is reduced from \$120,000.00 to approximately \$40,000.00. Fence quotes have come in at \$32,000.00 taxes included and another \$8,000.00 for benches, signage, etc. This is more feasible for fundraising efforts and lowers the target to something more achievable in a shorter timeframe. It was noted that there is an opportunity to develop car parks close to the parks so that users do not need to park on the road. The Committee has applied for several grants and is continuing fundraising, but the change of location would be beneficial to their overall goal.*

*Council thanked Mr. Finley and Ms. Harvey for their presentation. Council asked if the new proposed location would interfere with the new trail installed last year. Mr. Finley noted the trail is beneficial to the park and that there would be no interference between the trail and the proposed Dog Park locations. Council asked if there was any concern about the proposed locations being closer to the road. Ms. Harvey indicated that through consultation with members of the public, they were not concerned about the closeness to the road as the dogs would be in fenced-in areas with fencing at a minimum of 6 ft. in height. Council asked staff about the drainage of this area and if there were concerns based on the slope. CAO Spear indicated that accessibility standards for people is 5% grade and that is what the trails are aimed to be. In addition, the original proposal had the park close to a water source, but a line could be run to this area. Mr. Finley noted water was always a high-level ask but not necessary. CAO Spear noted that having the area flatter would give better human accessibility to the park. Ms. Harvey noted that the slope provides for more water runoff and keeps this area dryer in comparison to other areas of the park, including the soccer fields which stay wet due to lack of runoff. Pet owners also like the slope as it provides a better running area to tire out pets quicker. Councillor Neil spoke to the slope and was present when the Dog Park Committee met to discuss the new location and noted that the area was a good option, and the slope was a benefit to the dogs. Council asked if the proposed Dog Park locations could be staked out for Council review. Mr. Finley indicated he would flag the areas and Council can review them at their leisure. Mayor Henderson asked staff to bring the discussion of the proposed new Dog Park location to the September Regular Council Meeting.*

## **F. APPROVAL OF THE MINUTES OF PREVIOUS MEETING**

- 1. Minutes of the 230704 Public Hearing of Objections to Amendment Z22-04 to the Zoning By-Law Z22-01 on Tuesday, July 4, 2023, 6:30 p.m.**

**Motion: 234 - 08/23**

**Moved by Councillor Neil**

**Seconded by Councillor Hirtle**

*That the Minutes of the 230704 Public Hearing of Objections to Amendment Z22-04 to the Zoning By-Law Z22-01 on Tuesday, July 4, 2023, at 6:30 p.m. be adopted.*

**8 – 0**

**Carried**

- 2. Minutes of the 230704 Public Hearing of Objections to Amendment Z22-05 to the Zoning By-Law Z22-01 on Tuesday, July 4, 2023, 6:45 p.m.**

**Motion: 235 - 08/23**

**Moved by Deputy Mayor Akagi**

**Seconded by Councillor Neil**

*That the Minutes of the 230704 Public Hearing of Objections to Amendment Z22-05 to the Zoning By-Law Z22-01 on Tuesday, July 4, 2023, at 6:45 p.m. be adopted.*

**8 – 0**

**Carried**

- 3. Minutes of the 230704 Regular Council Meeting on Tuesday, July 4, 2023, 6:50 p.m.**

**Motion: 236 - 08/23**

**Moved by Councillor Heenan**

**Seconded by Councillor Blanchard**

*That the Minutes of the 230704 Regular Council Meeting on Tuesday, July 4, 2023, at 6:50 p.m. be adopted.*

**8 – 0**

**Carried**

**G. COMMUNICATIONS**

- H. STAFF REPORT/FINANCIAL REPORT, PW230818, PS230812, BTHC230807, PW230817, PW230819, RCS230814, PS230813, FA230814, PED230814, RCS230815, FA230817, RCS230816, FA230819**

**Motion: 237 - 08/23**

**Moved by Councillor Heenan**

**Seconded by Councillor Hirtle**

*That Council accepts all the Staff Reports and Financial Reports as presented.*

**8 – 0**

**Carried**

**I. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS**

- 1. Finance & Administration - Deputy Mayor Akagi**

- 1. Town of Saint Andrews 2022 Annual Report, FA230813**

*Mayor Henderson thanked Clerk Nopper for the extensive report. It was also noted Council attendance was exemplary in 2022 and thanked all the Council for their continued dedication. Councillor Weare noted he would abstain from the vote as he was not part of the 2022 Council. Note that any abstained vote under By-Law No. 16-03, A Procedural By-Law for the Organization and Operation of the Council of the Town of Saint Andrews is deemed a yea vote.*

**Motion: 238 - 08/23**

**Moved by** Deputy Mayor Akagi

**Seconded by** Councillor Hirtle

*That the Council of the Town of Saint Andrews accepts the Town of Saint Andrews 2022 Annual Report.*

**8 – 0**

**Carried**

**2. Town of Saint Andrews Appreciation Awards Policy P-23-02, FA230816**

*Mayor Henderson noted that there is a new Youth Award added and that a person can only win one award. CAO Spear noted provided a suggested change to Section 4.6 to note the ineligibility to win an award once one has won. It is suggested to put a time limit of 3 - 5 years as someone could win under another category. The other suggestion is the review of the applications be done by the nomination committee which is currently the Mayor and senior staff. This could be the Mayor and Councillors. Mayor Henderson recommended 5 years and the nomination be Mayor, two Councillors, and Senior Staff.*

**Motion: 239 - 08/23**

**Moved by** Deputy Mayor Akagi

**Seconded by** Councillor Harland

*That the Council of the Town of Saint Andrews approves Policy P-23-02, Town of Saint Andrews Appreciation Awards.*

**Amended**

**Motion: 240 - 08/23**

**Moved by** Councillor Hirtle

**Seconded by** Deputy Mayor Akagi

*That the Council of the Town of Saint Andrews amends Policy P-23-02 Section 4.6 to read "Once a nominee has received an award, they are ineligible to be nominated for an award for 5 years" and Section 5.1 "All nominations will be considered by the Mayor, two Councillors, and Senior Staff of the Town of Saint Andrews."*

**8 – 0**

**Carried**

**Motion: 241 - 08/23**

**Moved by** Deputy Mayor Akagi

**Seconded by** Councillor Harland

*That the Council of the Town of Saint Andrews approves the amended Policy P-23-02, Town of Saint Andrews Appreciation Awards.*

**8 – 0**

**Carried**

**3. Discussion on Projects for Dunn Foundation Application, FA230818**

*CAO Spear noted that the Dunn Foundation has been a continuous supporter of Town initiatives and projects each year. Staff are recommending the following projects; replacement of the water fountain in the W.C. O'Neill Arena Complex lobby and replacement with a water bottle fill style unit, the second is to install a new water*

*fountain at the outdoor exercise park, replacement of the granite water fountain outside of Town Hall with units that can be water bottle filled that have an option for pets, and the purchase of two new self-contained breathing apparatus air tank systems for the fire department. These tanks have new regulations, and we are going to phase in replacements for them. It is estimated that the total ask from the Dunn Foundation is approximately \$50,000.00. There might be pricing differences in the water fountains, but the estimate of funds is accurate.*

*Council thanked CAO Spear for the report update. It was noted that there are 9 breathing apparatus tank systems in good condition and 5 need replacement in the short term. Having an active plan to change these tank systems is important. Council debated adding additional projects for consideration by the Dunn Foundation such as the Dog Park and just the breathing apparatus. It was noted that Dog Park is struggling with fundraising processes. CAO Spear noted that the Dunn Foundation will support multiple projects and more can be considered. Council had a consensus to provide the water fountains and the air tanks for the request.*

**4. Motion to Recess the Regular Council Meeting**

**Motion: 242 - 08/23**

**Moved by** Deputy Mayor Akagi

**Seconded by** Councillor Heenan

*At 8:28 p.m. the Council of the Town of Saint Andrews takes a 10 minutes recess.*

**8 – 0**

**Carried**

**Motion: 243 - 08/23**

**Moved by** Deputy Mayor Akagi

**Seconded by** Councillor Bennett

*At 8:38 p.m. that the Council of the Town of Saint Andrews returns to Session.*

**8 – 0**

**Carried**

**2. Public Works - Councillor Blanchard**

**1. Saint Andrews Market Wharf and Market Square Update, PW230820**

*CAO Spear provided a briefing report on the Wharf project and the background history reports from the past five years. There will be a Special Meeting on the Wharf with the engineers on Monday, August 28, 2023. This will be a public meeting and the community can hear what is before Council. The background reports provided had over 150 pages of information. Mayor Henderson noted that those residents in Bayside and Chamcook will have an opportunity to provide feedback on the Wharf project. CAO Spear noted that the Town received a significant increase in funds from the Federal and Provincial Governments to make this project happen. Mayor Henderson noted that he has received many emails from the public wondering what the delay in the Wharf project has been. It was*

*mentioned that due to the increased cost of all aspects of the project, the Town had to approach the levels of government for more funding or the Town would have to provide an additional \$2,000,000.00 to the project. There are still some sensitivities and decisions that have to be made with the project including the Island Quest Building, type of Wharf design, etc. I would also like to discuss a long-term plan for the replacement of the rest of the Wharf as we need to ensure affordability on it.*

### **3. Public Safety - Councillor Neil**

#### **1. Request for Permission to Minister of Natural Resources and Energy Development for the 2023 Nuisance Deer Hunt, PS230811**

*CAO Spear noted that staff were waiting on confirmation of the number of deer harvested from 2022 however it is estimated at approximately 30 due to the reduced properties participating. It has been consistently between 30 and 40 per harvest. Council asked if the hunt will be expanded to Bayside and Chamcook. Clerk Nopper noted that the Town will approach the Department of Natural Resources and Energy Development to see if the hunt can be expanded to these areas and will follow up with Council. Council asked if there were any regulations on dressing the deer on-site or at home. Mayor Henderson noted that it is usually a deal between the hunter and the property owner. Normally the dressing takes place on-site as moving the deer undressed can damage the meat. The deer cannot be skinned until it has been taken to DNRED for review and approval based on the tag.*

**Motion: 244 - 08/23**

**Moved by** Councillor Neil

**Seconded by** Councillor Bennett

*That the Council of the Town of Saint Andrews moves to request permission from the Provincial Minister of Natural Resources and Energy Development for approval of the 2023 Nuisance Deer Hunt within the Town of Saint Andrews.*

**8 – 0**

**Carried**

#### **2. Amendment to By-Law No. 18-01, A By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews for an Accessible Timed Parking Space, PS230810**

*Council noted that this was a good idea and to have it be a 45-minute accessible spot will allow for more time to get to do errands and return to the vehicle. It was also noted that the 30-minute parking spots are well-used and usually available when needed for residents. Council asked how the times would be enforced. CAO Spear noted that a By-Law Enforcement Officer is up for discussion in the Closed Session and can be answered then.*

**Motion: 245 - 08/23**

**Moved by** Councillor Neil

**Seconded by** Deputy Mayor Akagi

*That the Council of the Town of Saint Andrews amends By-Law No. 18-01, A By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews Schedule "G" to make one accessible parking space on*



*King Street beside the Drug Store Building to be a 45-minute parking space.*

**8 – 0**

**Carried**

**4. Business, Tourism, Heritage and Culture - Councillor Hirtle**

**1. Saint Andrews Brewing Co. Oktoberfest Market Square Request, BTHC230805**

*Mayor Henderson left the meeting at 8:50 p.m.*

*Council noted that they are in full support of this motion and noted that the first annual event was well attended and welcomed in the community.*

*Mayor Henderson returned to the meeting at 8:54 p.m.*

**Motion: 246 - 08/23**

**Moved by Councillor Hirtle**

**Seconded by Councillor Harland**

*That the Council of the Town of Saint Andrews approves the use of Market Square and associated requests from Friday, September 22, 2023 – Sunday, September 24, 2023, for the Second Annual Oktoberfest Celebrations by the Saint Andrews Brewing Co.*

**7 – 0**

**Carried**

**2. Charlotte County Court House Sustainable Reuse Engagement Process Report, BTHC230808**

*Council looked to motion to table until the document could be reviewed by the newly established Heritage Board as this falls into their purview and should be a document they review before it comes back to Council. Council also suggested that we acknowledge receipt of the report versus accepting the report. Council thanked Mr. Hicks for the work that went into the report and that there was a lot of impactful information that was presented. Council noted this is a tremendous opportunity to look at ways of enhancing our cultural heritage tourism. Worldwide this industry is growing and we can be packaging and promoting ourselves in a different way. Council noted concerns about the report for budgetary considerations and that further review is needed along with fiscal responsibility.*

**Motion: 247 - 08/23**

**Moved by Councillor Harland**

**Seconded by Councillor Neil**

*That the Council of the Town of Saint Andrews accepts the Charlotte County Court House Sustainable Reuse Engagement Process Report completed by Bill Hicks of Broken Shovel Consulting.*

**Amended**

**Motion: 248 - 08/23**

**Moved by Councillor Hirtle**

**Seconded by Councillor Weare**

*That the Council of the Town of Saint Andrews tables the Charlotte County Court House Sustainable Reuse Engagement Process Report completed by Bill Hicks of Broken Shovel Consulting and to provide the report to the Heritage Board for review.*

**8 – 0**

**Carried**

**3. Discussion on EBike and EScooter Business Partnership Opportunity, BTHC230809**

*Clerk Nopper provided Council with a briefing on the report of EBikes and EScooters for Saint Andrews. The Town was approached by Zipp Electric Inc. to install three EBike and EScooter charging stations at the locations of the W.C. O'Neill Arena Complex, Town Hall, and Indian Point Park. There would be 30 units in the community for rental. They are seeking a partnership with the Town in which the Town supplies minimal power requirements and space. In turn, the Town would receive a portion of the profits for the use of space. Zipp Electric would cover the capital cost of the units, EBikes, and EScooters. They would also be responsible for the upkeep and maintenance of the units, liability insurance, and tracking of the units. The Town would have no responsibility to ensure the units are returned to the charging stations. As the systems run on an app with credit cards, a person would have to return the units to a station to stop being charged for their use of them. Staff noted that Eastern Charlotte Waterways was also interested in bringing in EBikes and they have been in contact with Zipp Electric Inc. EBikes and EScooters are app-based and can govern the speeds and geofencing of areas where the units can go. The one situation with this project is that there are limited businesses that offer this type of service in New Brunswick. Staff are seeking Council's direction if you wish to go to a Request for Proposal or can do a pilot project as it is anticipated limited bids would be submitted.*

*Council thanked Clerk Nopper for the information. It was noted this is an interesting proposal. Council asked if the bikes have to go back to the docking station. Clerk Nopper noted yes they would or the credit cards are continually billed. Council asked if the units lock into the docking station. Clerk Nopper noted there is a locking mechanism but will follow up. Council asked if one bike goes over the Wharf or theft and what is the liability on the Town. CAO Spear noted that the liability is solely on Zipp Electric Inc. and the Town would have no liability for the bikes. Council asked what the core purpose of the bikes is and if it is for recreational use or other community uses. CAO Spear indicated for recreational use. Eastern Charlotte Waterways noted that they are looking at bikes for the Arena as it relates to the electric vehicle and its charging of it. It would give people the opportunity to tour the Town while waiting for the car or having it charged. Clerk Nopper noted that they have received several inquiries at Town Hall about bike rentals and that this would be a good alternative to support active transportation in the community. If the project is successful, then the business is open to expansion in the community. Council asked if Zipp Electric is active*

*in other communities. Clerk Nopper noted they are a new business and looking to be a pilot for them. Council noted this is an opportunity to expand tourist offerings for residents and visitors seasonally. Council asked if the Algonquin Hotel rents their green bikes to the public. Clerk Nopper noted that they are only available during July and August and only available to those staying at the hotel. Council noted that this could alleviate some traffic issues in the downtown and that they should look at private corporations as well. Clerk Nopper indicated that they provided information on private businesses that the company might be able to partner with them including the Algonquin, Kiwanis Campground, NBCC, new residential apartment builds, etc. Council was good to explore and go with a pilot project for 2024.*

**5. Recreation and Community Services - Councillor Gumushel**

**1. Bayside Hall Committee Recommendations for Appointment, RCS230811**

*Council asked if Councillor Weare was comfortable with the motion and names presented. Councillor Weare noted that he is comfortable with the motion presented and that this is a good group. Councillor Weare also provided kudos to Merven Hanselbacher, Manager of Recreation for all of his hard work and the progress being made at the Hall for activities and initiatives.*

**Motion: 249 - 08/23**

**Moved by** Councillor Weare

**Seconded by** Councillor Blanchard

*That the Council of the Town of Saint Andrews appoints the following members to the Bayside Hall Committee:*

- *Gary James – 3-year term*
- *Tom Beckerton – 2-year term*
- *Darrell Weare – 3-year term*
- *Mary Bartlete – 3-year term*
- *Cecil Greenlaw – 2-year term*
- *Marguerite Garnet – 2 year term*
- *Brenda Hooper-Rowland – 2-year term*
- *Merven Hanselbacher, Manager of Recreation (ex-officio)*

**8 – 0**

**Carried**

**2. Motion to Continue Regular Council Meeting**

**Motion: 250 - 08/23**

**Moved by** Councillor Heenan

**Seconded by** Deputy Mayor Akagi

*That the Council of the Town of Saint Andrews votes to continue the 230808 Regular Council Meeting of Tuesday, August 8, 2023, as per Section 10.1 of By-Law No. 16-03, A Procedural By-Law for the Organization and Operation of the Council of the Town of Saint Andrews.*

**8 – 0**

**Carried**

**6. Planning & Economic Development - Councillor Heenan**

**1. Amendment By-Law No. 09-BS-009-01, A By-Law to Amend Bayside Planning Area Rural Regulations Second and Third Reading, PED230510**

*Councillor Weare left the meeting at 9:15 p.m.*

*Councillor Weare returned to the meeting at 9:18 p.m.*

*Mayor Henderson read the By-Law by title for Second Reading.*

*Mayor Henderson read the By-Law by title for the Third and Final Reading.*

**Motion: 251 - 08/23**

**Moved by Councillor Heenan**

**Seconded by Councillor Harland**

*That the Council of the Town of Saint Andrews grants leave for Second Reading to Amendment By-Law No. 09-BS-009-01, A By-Law to Amend Bayside Planning Area Rural Plan Regulation No. 09-BS-009-00.*

**7 – 0**

**Carried**

**Motion: 252 - 08/23**

**Moved by Councillor Heenan**

**Seconded by Councillor Bennett**

*That the Council of the Town of Saint Andrews grants leave for Third and Final Reading to Amendment By-Law No. 09-BS-009-01, A By-Law to Amend Bayside Planning Area Rural Plan Regulation No. 09-BS-009-00.*

**7 – 0**

**Carried**

**2. Amendment Z22-05 to the Zoning By-Law Z22-01 for PID 01323591, Dominique Berlenger and Mieke Elza Van De Capelle First Reading, PED230616**

*Mayor Henderson read the By-Law by title for First Reading.*

*CAO Spear noted that the Planning Advisory Committee noted that parking should be moved to the rear of the property and should be added to the By-Law. Planner Gopen noted that this can be a resolution of the Council at the Second Reading without it needing to be in the By-Law. Mayor Henderson asked Council for consensus to bring the Second and Third Reading to the next Regular Council Meeting as there were no objections from the public. Council provided consensus for the Second and Third Reading.*

**Motion: 253 - 08/23**

**Moved by Councillor Heenan**

**Seconded by Councillor Harland**

*That the Council of the Town of Saint Andrews grants leave for First Reading to Amendment By-Law No. Z22-05, A By-Law to Amend By-Law No. Z22-01, Being the Zoning By-Law for the Town of Saint Andrews for PID 01323591 at 126 and 134 Reed Avenue for Dominique Berlenger and Mieke Elza Van De Capelle to move from*

*Serviced Residential (SR) Zone to Multiple Residential 1 (MR1) Zone for the purpose of a rooming house.*

**8 – 0**

**Carried**

**3. Discussion on Process for the Update of Planning By-Laws, PED230815**

*CAO Spear provided a quick update on the outlined concepts for review of the Municipal Plan, Zoning By-Law, Rural Plans for Chamcook and Bayside, Subdivision By-Law, and the Development Incentive By-Law. It was noted that the process will contain public consultations and workshops with Council. Staff will provide a deeper update in the coming weeks with Council on the next steps and the start of the process. Council noted this will help to create one unified community as we move through the processes and that they look forward to participating.*

**J. NEW BUSINESS**

**1. Active Transportation Fund Resolution, FA230820**

*Clerk Nopper noted that the Active Transportation Fund needed a Council Resolution that notes the authorization to sign into an agreement with the Federal Government to receive funds for the Prince of Wales Active Transportation Lane project.*

**Motion: 254 - 08/23**

**Moved by Deputy Mayor Akagi**

**Seconded by Councillor Heenan**

*That the Council of the Town of Saint Andrews can confirm that it meets all the requirements of Canada - Active Transportation Fund Agreement and that the Town Clerk can be authorized to execute the agreement on behalf of the Town of Saint Andrews.*

**8 – 0**

**Carried**

**2. Nurses without Walls Request for Rental Space Wellness Centre - FA230815**

*Council received a request for use of the Wellness Centre dental suite for the purpose of a pilot project aimed at a resource centre to support seniors in the community. The request is for 1 year of use and that they would be paying a nominal rental. Please see the letter supplied by Caroline Davies. If approved by Council, it was noted that it should be a year-to-year review in the event the Town were to have a dentist prepared to work out of the Wellness Centre. It was noted that the Dunn Foundation was approached regarding the resource centre and they were in support of the use. It was noted that the resource centre is seeking grant funding and that if they are aiming for future permanent funding. It was also noted that the opportunity to collaborate between Wellness Staff and the resource staff will open new opportunities to support seniors in the community. Council provided consensus to the pilot project use of space and to coordinate with Town Staff at the appropriate time.*

**K. QUESTION PERIOD**

**L. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS**

*Deputy Mayor Akagi - Thank Nate and the Public Works team and the staff of the Town for the Indigenous Crosswalks at Indian Point Park at both entryways. We have received multiple compliments and appreciate the large feathers in the crosswalk. It is fantastic and lots of great comments from the community.*

*Deputy Mayor Akagi - Thank Merven Hanselacker for the music in the square on Saturdays and all of the great programming that occurred over the New Brunswick Day long weekend. He has had a significant influence on our community in the coordination of events.*

*Deputy Mayor Akagi - The Sopiack Powwow of the Peskotomuhkati Nation in Maine is taking place on Sunday afternoon and there are great events and traditional meals. I encourage anyone to go for a visit.*

*Councillor Weare - CAO Spear kept me apprised of the water levels at Chamcook Lake. The water was coming over the dam and there were concerns about the extra water pressure. It was reviewed and there are no concerns over the dam. There were concerns about flooding and the dam's integrity based on the flooding in Nova Scotia.*

*Councillor Weare - CAO Spear has been managing the issues at the dumpsters at Chamcook Lake and looking into alternative solutions for the dumping issues.*

*Councillor Weare - The first five months of this Council noted the Wards and rural areas of Saint Andrews. Now it is Chamcook and Bayside when discussing the areas. It is great to see and thank everyone for putting in the effort to make it inclusive.*

#### **M. MAYOR'S COMMENTS**

*Mayor Henderson - We finally have positivity and opportunity to grow in our province but one of the things becoming clear is the diminishing cellphone services. There are areas of the peninsula that have gotten worse that had services. It is time to work with Ministers and the province as we move forward as people depend on this service. We need to move forward not backward. A lot of users in other communities are saying the same thing. If we want to keep momentum, working from home and your cell phone is important and a challenge seen.*

*Mayor Henderson - We had a productive meeting with both Sergeants from the RCMP. Besides the criticism, I have seen a significant increase in police presence in the area and arrests. I want to acknowledge the needle moving in a positive direction. This will help make Charlotte County a safe place and we need to acknowledge this. It is important to build communication and they have done that. We know that two people that were in the community have been arrested and are glad they are out of the community. Saint Andrews is a safe place to live but crime is increasing across Canada, and it is important to stay on top of it.*

#### **N. CLOSED SESSION**

**Motion: 255 - 08/23**

**Moved by Councillor Neil**

**Seconded by Councillor Bennett**

*At 9:45 p.m. Council moves into Closed Session per the Local Governance Act, Section 68(1)*

*(c) information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract;*

*(f) information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business; and*

*(j) labour and employment matters including the negotiation of collective agreements.*

**8 – 0**

**Carried**

**Motion: 256 - 08/23**

**Moved by** Councillor Bennett

**Seconded by** Councillor Hirtle

*At 10:59 p.m. that Council returns to Open Session.*

**8 – 0**

**Carried**

**O. ADJOURNMENT**

**Motion: 257 - 08/23**

**Moved by** Deputy Mayor Akagi

**Seconded by** Councillor Heenan

*At 11:00 p.m. that the meeting be adjourned.*

**8 – 0**

**Carried**



Brad Henderson, Mayor



Paul Nopper, Clerk - Senior  
Administrator

