



**TOWN OF SAINT ANDREWS  
REGULAR COUNCIL MEETING  
MINUTES**

**October 3, 2023, 6:30 p.m.  
W.C. O'Neill Arena Complex Council Chambers**

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**A. RECORDING OF ATTENDANCE**

*A Regular Meeting of the Town of Saint Andrews Council was held on Tuesday, October 3, 2023, at 6:30 p.m. with the following members present:*

*Mayor Brad Henderson, Deputy Mayor Kate Akagi, Councillors Mark Bennett, Marc Blanchard, Kurt Gumushel, Annette Harland, Lee Heenan, Jamie Hirtle, Steve Neil, and Darrell Weare.*

*Chris Spear, CAO/Treasurer and Paul Nopper, Clerk - Senior Administrator.*

**B. LAND RECOGNITION OF THE PESKOTOMUHKATI NATION**

**C. APPROVAL OF AGENDA**

*Addition of a Closed Session under the Local Governance Act Section 68(1)(c) information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.*

**Motion: 314 - 10/23**

**Moved by Councillor Harland**

**Seconded by Councillor Neil**

*That the Council of the Town of Saint Andrews approves the Agenda for the 231003 Regular Council Meeting of Monday, October 3, 2023, as presented.*

**9 – 0**

**Carried**

**D. DISCLOSURE OF CONFLICT OF INTEREST**

**E. PRESENTATIONS**

**1. Community Service Awards 2023**

*Mayor Henderson provided Community Service Awards to the following recipients for 2023:*

*Carol McLean - Service Award*

*Paul Logan - Leadership Award*

*Jane Lauzier - Teamwork Award*

*Helen Ann Smith - Innovation Award*

*Lezlie LeBlanc - Special Merit Award*

*Jacob Halse - Youth Award*

**F. APPROVAL OF THE MINUTES OF PREVIOUS MEETING**

1. **Minutes of the 230905 Regular Council Meeting on Tuesday, September 5, 2023, 6:30 p.m.**

**Motion: 315 - 10/23**

**Moved by Councillor Heenan**

**Seconded by Councillor Neil**

*That the Minutes of the 230905 Regular Council Meeting on Tuesday, September 5, 2023, at 6:30 p.m. be adopted.*

**9 - 0**

**Carried**

2. **Minutes of the 230906 Special Council Meeting on Wednesday, September 6, 2023, 6:30 p.m.**

**Motion: 316 - 10/23**

**Moved by Deputy Mayor Akagi**

**Seconded by Councillor Bennett**

*That the Minutes of the 230906 Special Council Meeting on Wednesday, September 6, 2023, at 6:30 p.m. be adopted.*

**9 - 0**

**Carried**

3. **Minutes of the 230918 Regular Council Meeting on Monday, September 18, 2023, 6:30 p.m.**

**Motion: 317 - 10/23**

**Moved by Councillor Harland**

**Seconded by Councillor Hirtle**

*That the Minutes of the 230918 Regular Council Meeting on Monday, September 18, 2023, at 6:30 p.m. be adopted.*

**9 - 0**

**Carried**

**G. COMMUNICATIONS**

- H. STAFF REPORT/FINANCIAL REPORT, BTHC231005, PW231009, PS231006, PED231008, RCS231006, PS231007, PW231010, PW231011, FA231012, FA231013, FA231014, RCS231007, RCS231008**

*CAO Spear noted that the first draft of financial projections has been completed to the end of the 2023 budget. We have identified surpluses that can go to Capital projects. It was noted that there was a worry about some items in Public Works as we played catch up, i.e. asphaltting, but this should be addressed shortly.*

**Motion: 318 - 10/23**

**Moved by Councillor Heenan**

**Seconded by Councillor Blanchard**

*That Council of the Town of Saint Andrews accepts all the Staff Reports and Financial Reports as presented.*

**9 - 0**

**Carried**

- I. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS**

**1. Finance & Administration - Deputy Mayor Akagi**

**1. Heather Curling Club Lease Agreement 2023 - 2028, FA231015**

**Motion: 319 - 10/23**

**Moved by Deputy Mayor Akagi**

**Seconded by Councillor Bennett**

*That the Council of the Town of Saint Andrews approves the Heather Curling Club Lease Agreement for 2023 – 2028.*

**9 – 0**

**Carried**

**2. Public Works - Councillor Blanchard**

**1. Renovations to the Bayside Community Hall, PW231012**

*Council discussed the Bayside Community Hall projects that were presented by staff. Concerns were raised by Council for review and consideration of Dock Road in Chamcook and that funds should be reviewed for allocation towards this project. Note that the Canada Community Build Funding that was provided to the Town in 2023 was from the Wards of Bayside and Chamcook. Council discussed Dock Road and noted that it was incorporated into the Capital projects being considered for 2024. CAO Spear indicated that a report has to be submitted to the province on how the funds are being allocated and spent. Council debated using \$15,000.00 of the funding to help with the upgrades to Dock Road. Council asked for further clarification on what road work would be needed and directed staff to provide a report back for consideration. Council agreed that heat pumps for the Bayside Community Hall were a priority but could not come to a consensus on how the additional funds should be spent. Council discussed funding a project on an unassumed road and what processes would be needed with the Department of Transportation and Infrastructure to allow work to proceed. Staff noted that a permit would need to be issued similar to the processes used to repair the end of Bar Road. Staff also noted that the funding available would not be enough to complete repairs to the driveway and parking lot for Bayside Community Hall and that additional funds would need to be budgeted in 2024. A motion was put on the table for consideration to allocate \$15,000.00 to Dock Road, but the motion was defeated by Council. Council motioned to table the disbursement of funds until further reporting could be brought forward to Council for consideration.*

**Motion: 320 - 10/23**

**Moved by Councillor Blanchard**

**Seconded by Councillor Harland**

*That the Council of the Town of Saint Andrews supports the allocation of the Canada Community Building Fund, allocated under unincorporated areas, to be used for the following projects at the Bayside Community Hall:*

*1. Installation of 2 Heat Pumps. - \$17,000.00*

*2. Restoration of the Parking Lot - \$50,000.00*

**Amended**

**Motion: 321 - 10/23**

**Moved by** Councillor Bennett

**Seconded by** Councillor Neil

*That the Council of the Town of Saint Andrews amends the funding supports for the allocation of the Canada Community Building Fund, allocated under unincorporated areas, to be used for the following projects at the Bayside Community Hall:*

1. *Installation of 2 Heat Pumps. - \$17,000.00*
2. *Dock Road Repairs - \$15,000.00*

**4 – 5, Nay Deputy Mayor Akagi, Councillor Neil, Blanchard, Hirtle, and Heenan.**

**Defeated**

**Motion: 322 - 10/23**

**Moved by** Councillor Hirtle

**Seconded by** Councillor Gumushel

*That the Council of the Town of Saint Andrews tables the support of the allocation of the Canada Community Building Fund, allocated under unincorporated areas, to be used for the following projects at the Bayside Community Hall until further information is brought forward on Dock Road and Bayside Community Hall:*

1. *Installation of 2 Heat Pumps. - \$17,000.00*
2. *Restoration of the Parking Lot - \$50,000.00*

**9 – 0**

**Carried**

3. **Public Safety - Councillor Neil**
4. **Business, Tourism, Heritage and Culture - Councillor Hirtle**
5. **Recreation and Community Services - Councillor Gumushel**
  1. **Dog Park Location Options for Council Consideration, RCS231009**

*Councillor Gumushel left the meeting at 7:38 p.m.*

*Councillor Gumushel returned to the meeting at 7:40 p.m.*

*Council asked if a location was selected, could the Dog Park be installed in the fall of 2023. CAO Spear noted that would be the preferred choice of the Dog Park Committee. It was noted that if Council wanted one last public feedback session this could be arranged but would push the project to the spring of 2024. Council debated the option of another public consultation as the Water Tower was the first proposed location of the park over one and a half years ago. Council asked for clarification on the parking situation at the Water Tower. CAO Spear noted that there is space for parking and additional gravel can be brought in to make more parking as necessary. Staff would widen the road and make more parking spaces. Council noted that signage will need to be developed for this location and that it is central to all members of the public from Bayside, Chamcook, and Saint Andrews. It was also noted as a good location at the entry point of Town for visitors to take their pets. Council asked for staff to review the fencing installation and ensure it is ready for installation in November.*

**Motion: 323 - 10/23****Moved by Councillor Gumushel****Seconded by Councillor Heenan**

*That the Council of the Town of Saint Andrews supports the location of the Water Tower for the new Dog Park for Saint Andrews and to start the project in the fall of 2023.*

**9 – 0****Carried****6. Planning & Economic Development - Councillor Heenan****J. NEW BUSINESS****K. QUESTION PERIOD****L. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS**

*Councillor Harland - Gave thanks to the Healthy Seniors Pilot Project final event wrap-up at the W.C. O'Neill Arena Complex. We got to hear about the civic engagement process and the partnership with the Federal and Provincial Governments for funding. The leads of the project included the Passamaquoddy Lodge and St. Thomas University. The project looked at how seniors can live in their own homes longer with services provided in the community. A lot of participation occurred in this program, and it speaks volumes in the report. Announced at the final meeting was the approval of funding for the Nursing Homes Without Walls Program to operate out of the Wellness Centre. Kudos for all the great work.*

*Councillor Weare - Keeping Council up to date in Bayside. The Bayside Community Hall is being upgraded to meet the Department of Health's standards for food preparation. Funds are coming through the Bayside Hall Committee fundraising at no cost to the taxpayers. The Sand and Silt Trail will have an enlarged and enhanced parking lot. It will be compacted, and new parking spaces created. I have also been working with Town Staff and Mr. Darren McCabe of the Rural District to solve the garbage collection issue around Chamcook Lake. We have had some issues with unsightly messes and Mr. McCabe has cleaned them up at no cost to the Town. We have seen an increase in bear activity causing garbage messes. We have been in contact with the Department of Natural Resources; however, they will not capture the bear unless they capture the whole family for relocation.*

*Councillor Neil - Thanked the Town Wharfinger, David LaFlamme, for going above and beyond his duties to rescue two people who got caught at high tide on Ministers Island. He was able to take the Town boat and bring them back to shore safely.*

*Deputy Mayor Akagi - Thanked all that attended the Truth and Reconciliation event which took place at Indian Point Park on Saturday. I was fortunate to attend the event in St. Stephen at 1:00 p.m. and members from St. Stephen came and attended our event. Thank you to Town Staff Nancy Cooper and Norma Stewart for helping to get the word out with our posters. I would also like to thank Judith Moses and Debbie Lord, for taking the time to help me with the event and the Smudging Ceremony. It was also nice to have students from the St. Stephen University attend. It is a sad day, but I still think we are honouring those that survived or did not. You could hear the drum along the walk and throughout the park.*

*Deputy Mayor Akagi - Noted that there have been growing issues in relation to bus parking along King Street. An irate driver asked several seniors to move their*

vehicles so he could park his bus in front of the churches. Although the seniors moved their vehicles, bus parking needs to be reviewed by staff and Council. We are a tourist town, and we try to be as accommodating and flexible as we can.

**M. MAYOR'S COMMENTS**

*Mayor Henderson - Thanked Deputy Mayor Akagi for all her hard work for the Truth and Reconciliation event organization and hosting.*

*Mayor Henderson - Horizon Health is doing a Community Health Needs Assessment and they need members of the community to fill out a survey. Please go to Horizon.ca and fill out the online questionnaire to help us learn more about our health needs and challenges.*

**N. CLOSED SESSION**

**Motion: 324 - 10/23**

**Moved by Councillor Heenan**

**Seconded by Councillor Blanchard**

*At 7:57 p.m. that Council enter Closed Session as per the Local Governance Act Section 68(1)(c) information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.*

**9 – 0**

**Carried**

**Motion: 325 - 10/23**

**Moved by Councillor Heenan**

**Seconded by Councillor Blanchard**

*At 8:09 p.m. that Council returns to Open Session.*

**9 – 0**

**Carried**

**O. ADJOURNMENT**

**Motion: 326 - 10/23**

**Moved by Deputy Mayor Akagi**


**Seconded by Councillor Gumushel**

*At 8:10 p.m. that the meeting be adjourned.*

**9 – 0**

**Carried**

  
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Brad Henderson, Mayor

  
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Paul Nopper, Clerk - Senior  
Administrator

