



**TOWN OF SAINT ANDREWS
REGULAR COUNCIL MEETING
AGENDA**

Monday, November 6, 2023, 6:45 p.m.

W.C. O'Neill Arena Complex
Council Chambers

Pages

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- A. RECORDING OF ATTENDANCE**
- B. LAND RECOGNITION OF THE PESKOTOMUHKATI NATION**
Welcome and we recognize we are on the unceded traditional territory of the Passamaquoddy (Peskotomuhkati) (Besko-toe-moo-gati), people.
- C. APPROVAL OF AGENDA**
Recommended Motion:
That the Agenda for the 231106 Regular Council Meeting be approved as presented.
- D. DISCLOSURE OF CONFLICT OF INTEREST**
- E. PRESENTATIONS**
- F. APPROVAL OF THE MINUTES OF PREVIOUS MEETING**
1. **Minutes of the 230927 Special Council Meeting Wednesday, September 27, 2023, 6:30 p.m.** 5
Recommended Motion:
That the Minutes of the 230927 Special Council Meeting on Wednesday, September 27, 2023, at 6:30 p.m. be adopted.
 2. **Minutes of the 231003 Regular Council Meeting on Tuesday, October 3, 2023, 6:30 p.m.** 12
Recommended Motion:
That the Minutes of the 231003 Regular Council Meeting on Tuesday, October 3, 2023, at 6:30 p.m. be adopted.
 3. **Minutes of the 231010 Special Council Meeting on Tuesday, October 10, 2023, 6:30 p.m.** 18
Recommended Motion:
That the Minutes of the 231010 Special Council Meeting on Tuesday, October 10, 2023, at 6:30 p.m. be adopted.
 4. **Minutes of the 231016 Regular Council Meeting on Monday, October 16, 2023, 6:30 p.m.** 27
Recommended Motion:
That the Minutes of the 231016 Regular Council Meeting on Monday, October 16, 2023, at 6:30 p.m. be adopted.

5.	Minutes of the 231019 Public Hearing of Objections Compass Housing Inc. on Thursday, October 19, 2023, 6:30 p.m.	34
	<p>Recommended Motion: <i>That the Minutes of the 231019 Public Hearing of Objections for Compass Housing Inc. on Thursday, October 19, 2023, at 6:30 p.m. be adopted.</i></p>	
6.	Minutes of the 231019 Special Council Meeting on Thursday, October 19, 2023, 6:45 p.m.	36
	<p>Recommended Motion: <i>That the Minutes of the 231019 Special Council Meeting on Thursday, October 19, 2023, at 6:45 p.m. be adopted.</i></p>	
G. COMMUNICATIONS		
H.	STAFF REPORT/FINANCIAL REPORT, FA231118, FA231120, PS231115, FA231119, RCS231109, PS231113, RCS231110, RCS231108, PED231105, PW231116, PS231114, PW231117	39
	<p>Recommended Motion: <i>That the Council of the Town of Saint Andrews accepts all the Staff Reports and Financial Reports as presented.</i></p>	
I. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS		
1.	Finance & Administration - Deputy Mayor Akagi	
1.	Change to the November 20, 2023 Regular Council Meeting Date, FA231116	98
	<p>Recommended Motion: <i>That the Council of the Town of Saint Andrews approves the date change for the Regular Council Meeting of Monday, November 20, 2023, at 6:30 p.m. to November 22, 2023, at 7:00 p.m.</i></p>	
2.	Public Works - Councillor Blanchard	
1.	Appointment of Terry Acton, Asset Operations Manager for the Town of Saint Andrews, PW231118	99
	<p>Recommended Motion: <i>That the Council of the Town of Saint Andrews accepts the resignation of Kevin Hughes, Asset/Operations manager with a final date of Friday, October 6, 2023.</i></p> <p>Recommended Motion: <i>That the Council of the Town of Saint Andrews appoints Terry Acton as the Asset/Operations Manager for the Town of Saint Andrews.</i></p>	
2.	Proclamation for Nature Canada Restoring and Protecting 30% of our Oceans by 2030, PW231115	100
	<p>Recommended Motion: <i>That the Council of the Town of Saint Andrews supports the</i></p>	

Proclamation for the Nature Canada's Restoring and Protecting 30% of our Oceans by 2030.

3. Updated Asset Management Plans for Market Wharf and Saint Andrews Streets, PW231114 104

Recommended Motion:

That the Council of the Town of Saint Andrews accepts the updated Asset Management Reports for the Market Wharf and Streets of Saint Andrews.

3. Public Safety - Councillor Neil

4. Business, Tourism, Heritage and Culture - Councillor Hirtle

1. Feedback from the Heritage Board Regarding the Courthouse Study, Broken Shovel Consulting, BTHC231105 175

2. Town of Saint Andrews to Manage Finances for the Christmas By-the-Sea Committee, BTHC231104 178

Recommended Motion:

That the Council of the Town of Saint Andrews provides oversight and management of the financials for the Christmas By-the-Sea Committee.

3. By-Law No. 23-04, A By-Law of the Town of Saint Andrews to Impose a Special Business Improvement Levy Second and Third Reading, BTHC230906 179

Recommended Motion:

That the Council of the Town of Saint Andrews grants leave for the Second Reading of By-Law No. 23-04, A By-Law of the Town of Saint Andrews to Impose a Special Business Improvement Levy for 2024 in the Town of Saint Andrews.

Recommended Motion:

That the Council of the Town of Saint Andrews grants leave for the Third and Final Reading of By-Law No. 23-04, A By-Law of the Town of Saint Andrews to Impose a Special Business Improvement Levy for 2024 in the Town of Saint Andrews

5. Recreation and Community Services - Councillor Gumushel

6. Planning & Economic Development - Councillor Heenan

1. Peddler's Permit Request for a Food Trailer with a Temporary Use Permit 220 Bayview Drive, Charlie Bartlett, PED231106 182

Recommended Motion:

That the Council of the Town of Saint Andrews approves the Peddler's Permit for Charlie Bartlett to operate a food trailer at 220 Bayview Drive, Saint Andrews, from November 2023 – May 2024.

J. NEW BUSINESS

K. QUESTION PERIOD

L. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS

M. MAYOR'S COMMENTS

N. CLOSED SESSION

Recommended Motion:

At _____ p.m. Council move into Closed Session per the Local Governance Act, Section 68(1)(c) information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract and Section 68(1)(f) information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business.

Recommended Motion:

At _____ p.m. that Council returns to Open Session.

O. ADJOURNMENT

Recommended Motion:

At _____ p.m. that the meeting be adjourned.