



**TOWN OF SAINT ANDREWS
REGULAR COUNCIL MEETING
AGENDA**

Monday, June 3, 2024, 6:45 p.m.
W.C. O'Neill Arena Complex Council Chambers

	Pages
A. RECORDING OF ATTENDANCE	
B. LAND RECOGNITION OF THE PESKOTOMUHKATI NATION <i>Welcome and we recognize we are on the unceded traditional territory of the Passamaquoddy (Peskotomuhkati) (Besko-toe-moo-gati), people.</i>	
C. APPROVAL OF AGENDA Recommended Motion: <i>That the Agenda for the 240603 Regular Council Meeting on Monday, June 3, 2024, 6:45 p.m. be approved as presented.</i>	
D. DISCLOSURE OF CONFLICT OF INTEREST	
E. PRESENTATIONS	
1. Rika Nason, Community Food Forest Project Initiative	8
2. Karl Savoie, King Street Pizza, Encroachment for Accessible Ramp	
3. Peter Logan, Auditor, Teed, Saunders, and Doyle on 2023 Municipal Audit	
4. Christian Herbert, USVA Presentation on the Proposed Algonquin Hotel Spa and O'Brien House.	18
F. APPROVAL OF THE MINUTES OF PREVIOUS MEETING	
1. Minutes of the 240506 Public Hearing of Objections to MP20-08 and Z22-06 Lynn and David Mayo, Monday, May 6, 2024, 6:30 p.m. Recommended Motion: <i>That the Minutes of the 240506 Public Hearing of Objections to MP20-08 and Z22-06 for Lynn and David Mayor Meeting on Monday, May 6, 2024 at 6:30 p.m. be adopted.</i>	32
2. Minutes of the 240506 Public Hearing of Objections to Amendment Z22-07 Text Amendment, Monday, May 6, 2024, 6:45 p.m. Recommended Motion: <i>That the Minutes of the 240506 Public Hearing of Objections to Amendment Z22-07 Text Amendments on Monday, May 6, 2024, at 6:45 p.m. be adopted.</i>	33
3. Minutes of the 240506 Regular Council Meeting Monday May 6, 2024,	34

7:00 p.m.

Recommended Motion:

That the Minutes of the 240506 Regular Council Meeting on Monday, May 6, 2024, at 7:00 p.m. be adopted.

G. COMMUNICATIONS

- H. STAFF REPORT/FINANCIAL REPORT, PWPS240604, PWPS240603, FA240620, RE240602, PWPS240601, RE240603, RE240601, PWPS240602, PWPS240605, RE240605, PAC240605, RE240604, FA240623, FA240626** 45

Recommended Motion:

That Council accepts all the Staff Reports and Financial Reports as presented.

I. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS

- 1. Planning & Community Development Committee - Councillor Harland and Heenan**

- 1. Amendment MP20-09 to the Municipal Plan MP20-01 and Z22-08 to the Zoning By-Law Z22-01, Charlie Bartlett, First Reading PID 15156425, PCD240402** 95

Recommended Motion:

That the Council of the Town of Saint Andrews grants leave for First Reading to Amendment MP20-09 to the Municipal Plan MP20-01 for PID 15156425, Charlie Bartlett, at 232 Bayview Drive.

Recommended Motion:

That the Council of the Town of Saint Andrews grants leave for First Reading to Amendment Z22-08 to the Zoning By-Law Z22-01 for PID 15156425, Charlie Bartlett, at 232 Bayview Drive.

- 2. Amendments MP20-02-03 to the Secondary Municipal Plan MP20-02 and Z22-09 to the Zoning By-Law Z22-01 for PIDs 15164718 and 01324284, for 742039 N.B. Ltd., PCD240501** 104

Recommended Motion:

That the Council of the Town of Saint Andrews sets the date of Tuesday, July 2, 2024, at 6:30 p.m. for a Public Hearing of Objections to Amendment MP20-02-03 to the Secondary Municipal Plan and for Amendment Z22-09 to the Zoning By-Law Z22-01 for PIDs 15164718 and 01324284 for 742039 N.B. Ltd. as per the Community Planning Act Section 111.

- 3. Amendment MP20-08 to the Municipal Plan MP20-01 and Z22-06 to the Zoning By-Law, Lynn and David Mayo, Second and Third Reading PCD240302** 138

Recommended Motion:

That the Council of the Town of Saint Andrews grants leave for Second Reading to Amendment MP20-08 to the Town of Saint Andrews Municipal Plan MP20-01 for PIDs 01323294 and 15097066 for 222 Prince of Wales Street for Lynn and David

Mayo.

Recommended Motion:

That the Council of the Town of Saint Andrews grants leave for Third and Final Reading to Amendment MP20-08 to the Town of Saint Andrews Municipal Plan MP20-01 for PIDs 01323294 and 15097066 for 222 Prince of Wales Street for Lynn and David Mayo.

Recommended Motion:

That the Council of the Town of Saint Andrews grants leave for Second Reading to Amendment Z22-06 to the Zoning By-Law Z22-01 for PIDs 01323294 and 15097066 for 222 Prince of Wales Street for Lynn and David Mayo.

Recommended Motion:

That the Council of the Town of Saint Andrews sets the following resolution to PIDs 01323294 and 15097066 for 222 Prince of Wales Street for Lynn and David Mayo:

Option 1: So long as Z22-01 is the Zoning By-Law in effect, only uses that are, or are compatible with the following main use shall be allowed: an art or craft studio, a bake shop, a cultural use, a daycare centre, a financial institution, a government use, a hairdresser or barber shop, a health club, an institutional use, a medical, dental or health-related use, an office use, a personal service shop, or retail store.

Or

Option 2: Only uses that are, or are compatible with the following main uses shall be allowed: an art or craft studio, a bake shop, a cultural use, a daycare centre, a financial institution, a government use, a hairdresser or barber shop, a health club, an institutional use, a medical, dental or health-related use, an office use, a personal service shop, or retail store.

Recommended Motion:

That the Council of the Town of Saint Andrews grants leave for Third and Final Reading to Amendment Z22-06 to the Zoning By-Law Z22-01 for PIDs 01323294 and 15097066 for 222 Prince of Wales Street for Lynn and David Mayo.

4. Text Amendment No. Z22-07 to the Town of Saint Andrews Zoning By-Law Z22-01 Second and Third Reading, PCD240401

151

Recommended Motion:

That the Council of the Town of Saint Andrews grants leave for Second Reading to the Text Amendment Z22-07 to the Zoning By-Law Z22-01.

Recommended Motion:

That the Council of the Town of Saint Andrews grants leave for Third and Final Reading to the Text Amendment Z22-07 to the Zoning By-Law Z22-01

2. Finance & Administration Committee - Deputy Mayor Akagi

1. **By-Law No. 24-02, A By-Law Respecting the Collection and Disposal of Solid Waste, FA240422** 158

Recommended Motion:

That the Council of the Town of Saint Andrews grants leave for Second Reading to By-Law No. 24-02, A By-Law Respecting the Collection and Disposal of Solid Waste in the Town of Saint Andrews.

Recommended Motion:

That the Council of the Town of Saint Andrews grants leave for Third and Final Reading to By-Law No. 24-02, A By-Law Respecting the Collection and Disposal of Solid Waste in the Town of Saint Andrews.

2. **Encroachment Agreement for 160 Water Street, William on Water Restaurant and Bar, FA240621** 170

Recommended Motion:

That the Council of the Town of Saint Andrews instructs the Chief Administrative Officer to enter into an Encroachment Agreement with William Thornton, William and Water Restaurant and Bar at 160 Water Street for continued use of deck space on Town land.

3. **Encroachment Agreement for 24 King Street, King Street Pizza, FA240622** 173

Recommended Motion:

That the Council of the Town of Saint Andrews approves an Encroachment Agreement with Jeka Holdings Ltd. on PID 1319789, 24 King Street, for the construction of an accessible ramp under Terms and Conditions by the Chief Administrative Officer including:

- *In the event of needed access to the water line, the property owner is responsible for the cost to restore the ramp.*
- *That the bike racks fronting the property be situated in the parking space in front of 24 King Street to allow better pedestrian access.*
- *An annual encroachment fee of \$100.00 plus HST per year be levied.*

4. **Town of Saint Andrews 2023 Consolidated Financial Statements, FA240624** 177

Recommended Motion:

That the Council of the Town of Saint Andrews approves the 2023 Consolidated Financial Statements for the Town of Saint Andrew as prepared by Teed, Saunders, Doyle, Accountants and Advisors.

3. **Public Works & Public Safety Committee - Councillors Bennett and Neil**
1. **Award Tender TSA 2024-04 – Saint Andrews Asphalt Resurfacing 2024, PWPS240606** 206
Recommended Motion:
That the Council of the Town of Saint Andrews awards Tender TSA 2024-04 – Saint Andrews Asphalt Resurfacing 2024 to Fundy Paving Inc. in the amount of \$152,660.43 HST Included.
 2. **Discussion on Market Wharf and Market Square Design, PWPS240608** 209
 3. **Amendments to By-Law No. 18-01, Vehicular By-Law Four Way Stop and No Parking Anytime, PWPS240607** 210
Recommended Motion:
That the Council of the Town of Saint Andrews approves the following Amendments to By-Law No. 18-01, A By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews:
 1. *Removal of the East and West four-way stop at Augustus Street and Water Street under Schedule “I” stop Signs and Yield Signs.*
 2. *Addition under Schedule “B” No Parking Anytime along Princess Royal Street south of Water Street on the East and West Side to the boat launch.*
 3. *Addition under Schedule “B” No Parking Anytime along the south side of Pagan Street.*
 4. **DFO Agreements for Wharf Access Viola Davidson, Jib Crane, and Small Vessels, PWPS240609** 215
Recommended Motion:
That the Council of the Town of Saint Andrews approves the Department of Fisheries and Oceans Agreements for Market Wharf access for the Viola Davidson, additional small vessels, and the installation of the Jib Crane.
4. **Economic Development, Business, & Culture Committee - Councillors Hirtle and Weare**
1. **Saint Andrews Brewing Co. Request for Support Oktoberfest 2024, EBC240602** 233
Recommended Motion:
That the Council of the Town of Saint Andrews approves the use of Market Square and associated requests from the Saint Andrews Brewing Company for the third annual Oktoberfest Celebrations from Friday, September 20, 2024 – Monday, September 23, 2024.
 2. **Staff Job Descriptions for Tour Guides and Museum Supervisor, EBC240601** 236
Recommended Motion:

That the Council of the Town of Saint Andrews approves the Human Resource Manual job descriptions for Tour Guides and the Museum Supervisor.

3. **AMANB Conference Saint Andrews September 10-13, 2024, Request for Support, EBC240604** 241

Recommended Motion:

That the Council of the Town of Saint Andrews supports the Association of Municipal Administrators New Brunswick Conference in Saint Andrew September 10 – 13, 2024, with a sponsorship of \$1,000.00 from the Civic Promotion budget.

4. **Communications Plan for Heritage By-Law, EBC240603** 243

5. **Kari Ride Share Proposal for Saint Andrews, EBC240605** 257

Recommended Motion:

That the Council of the Town of Saint Andrews agrees to an 18 week pilot project with Kari Ride Share which includes a financial contribution of \$18,000.00 to come out of the Economic Development Budget.

6. **Ad-Hoc Tourism Promotion Committee Rescind and Approval of Explore St. Andrews, EBC240606** 262

Recommended Motion:

That the Council of the Town of Saint Andrews rescinds the Ad-Hoc Tourism Promotion Committee.

Recommended Motion:

That the Council of the Town of Saint Andrews approves Explore St. Andrews as the tourism partner under By-Law 23-01, Tourism Accommodation Levy.

5. **Recreation & Environment Committee - Councillor Gumushel and Blanchard**

1. **Transfer of Funds for Landscaping at Indian Point Washrooms, RE240606** 263

Recommended Motion:

That the Council of the Town of Saint Andrews approves the transfer of \$20,000.00 from the Tourism Accommodation Levy Development Fund for the completion of the washrooms at Indian Point Park.

2. **Request for Waiver of Fees for Wharf Access Passamaquoddy Recognition Group, RE240607** 265

Recommended Motion:

That the Council of the Town of Saint Andrews waives berthage fees for two vessels of the Passamaquoddy Recognition Group under terms and conditions set by the Chief Administrative Officer.

J. **NEW BUSINESS**

K. **QUESTION PERIOD**

L. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS

M. MAYOR'S COMMENTS

N. CLOSED SESSION

Recommended Motion:

At _____ p.m. Council move into Closed Session per the Local Governance Act, Section 68(1)(c) information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Recommended Motion:

At ____ p.m. that Council returns to Open Session.

O. ADJOURNMENT

Recommended Motion:

At _____ p.m. that the meeting be adjourned.