



TOWN OF SAINT ANDREWS

POLICY P-24-02

REGARDING THE PICK-UP AND DISPOSAL OF BRUSH & TREE BRANCHES TOWN OF SAINT ANDREWS

1. SUMMARY

1.1. For the last several years, Public Works staff have made space at the Public Works Yard for residents to drop off tree branches and brush over three (3) feet in length. However, drop-off was limited to the working hours of the Public Works crew. Recently, local contractors have expressed less interest in the disposal of the material and the amount of time the process takes. Consequently, Public Works staff have recommended going to a planned curbside pick-up program using a backhoe to load the material for hauling to a disposal site.

2. POLICY

2.1. The Public Works crew will provide tree branch and brush pick-up service to residential households of the Ward of Saint Andrews.

2.2. The service is meant for the occasional removal of tree debris due to severe weather or minor landscaping. It is not meant for brush/tree branch removal as a result of large-scale clearing of a property.

2.2.1. It is at the sole discretion of the Chief Administrative Officer whether the amount of debris is eligible for the curbside pickup program.

2.2.2. This service is not available for large-scale or commercial clearing.

2.3. The duration and timing of the program are at the discretion of Council. For 2024, the program will start on April 29 and end on October 31.

2.4. Residents will be required to book an appointment for this service by contacting Town Hall.

2.5. Unless otherwise advised, pick-up will be on the last business day of each month throughout the duration of the program.



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2.6. To be eligible for the program, the following conditions must be met:

2.6.1. Each tree branch must be between three (3) feet and eight (8) feet in length.

2.6.2. Brush and branches must be piled neatly and set along the Town right of way, i.e. curbside.

2.6.3. Materials, including but not limited to, birdhouses, feeding stations, wires, rope, etc. must be removed from the branches and brush put out for collection.

2.7. Staff will make all attempts to remove all the curbside material, but any small debris remaining is the responsibility of the property owner to clean up.

2.8. Small bundles of branches two (2) feet in diameter, three (3) feet in length, tied in bundles, weighing less than fifty (50) pounds, will still be picked up during the regular leaf collection program.

Approved on this 17th day of April, 2024

Brad Henderson, Mayor

Paul Nopper, Clerk Senior
Administrator

