



TOWN OF SAINT ANDREWS

POLICY P-24-03 CONTRACTOR REQUIREMENTS TOWN OF SAINT ANDREWS

1. Policy Statement

- 1.1. The Town of Saint Andrews requires companies to provide certifications regarding working and operating safely in New Brunswick.
- 1.2. Prior to the start of any contracted project with the Town of Saint Andrews, the companies shall supply the Town with the following documentation:
 - 1.2.1. WorkSafeNB registration certification.
 - 1.2.2. Certificate of Insurance for minimum liability of two million dollars CAN (\$2,000,000.00).
- 1.3. Companies that do not provide the above-mentioned documentation prior to the start of a contracted project, will not be allowed to start work for the Town.
- 1.4. Companies can provide the documentation on a yearly basis to the Town or can provide it prior to the start of a contract with the Town.
- 1.5. The Town does not take responsibility for the company's on-site safety protocols and procedures as per the *Occupational Health and Safety Act* of the Province of New Brunswick. It is the responsibility of the company to ensure they are following all regulations and Acts of the Province of New Brunswick.

Approved on this 3rd day of September, 2024

Brad Henderson, Mayor

Paul Nopper, Clerk – Senior Administrator

