



**TOWN OF SAINT ANDREWS  
REGULAR COUNCIL MEETING  
AGENDA**

Monday, January 20, 2025, 6:30 p.m.  
W.C. O'Neill Arena Complex Council Chambers

Pages

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- A. RECORDING OF ATTENDANCE**
- B. LAND RECOGNITION OF THE PESKOTOMUHKATI NATION**  
*Welcome and we recognize we are on the unceded traditional territory of the Passamaquoddy (Peskotomuhkati) (Besko-toe-moo-gati), people.*
- C. APPROVAL OF AGENDA**  
**Recommended Motion:**  
*That the Agenda for the 250120 Regular Council Meeting for the Town of Saint Andrews be approved as presented.*
- D. DISCLOSURE OF CONFLICT OF INTEREST**
- E. PRESENTATIONS**
- F. APPROVAL OF THE MINUTES OF PREVIOUS MEETING**
1. Minutes of the 241202 Regular Council Meeting on Monday, December 2, 2024, 6:30 p.m. 5  
**Recommended Motion:**  
*That the Minutes of the 241202 Regular Council Meeting on Monday, December 2, 2024 at 6:30 p.m. be adopted.*
2. Minutes of the 241219 Special Council Meeting on Thursday, December 19, 2024, 12:00 p.m. 25  
**Recommended Motion:**  
*That the Minutes of the 241219 Special Council Meeting on Thursday, December 19, 2024 at 12:00 p.m. be adopted.*
- G. COMMUNICATIONS**
- H. STAFF REPORT/FINANCIAL REPORT, FA250115, PWPS250102, PWPS250103, PWPS250101, PCD250101, PWPS250104, PWPS250105, RE250101, RE250102, RE250103, FA250119, FA250120** 30  
**Recommended Motion:**  
*That Council accepts all the Staff Reports and Financial Reports as presented.*
- I. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS**
1. Planning & Community Development Committee - Councillor Harland and Heenan

1. **Amendment Z22-11 to the Zoning By-Law Z22-01, PCD250102** 69

**Recommended Motion:**

*That the Council of the Town of Saint Andrews obtain the views of the Planning Advisory Committee as per Section 110 of the Community Planning Act for Amendment Z22-11 to the Zoning By-Law Z22-01.*

**Recommended Motion:**

*That the Council of the Town of Saint Andrews sets the date of Tuesday, February 18, 2025, at 6:30 p.m. at the W.C. O'Neill Arena Complex Council Chambers for a Public Hearing of Objections as per Section 111 of the Community Planning Act for Amendment Z22-11 to the Zoning By-Law Z22-01.*

2. **Planning Advisory Committee 2024 Annual Report, PCD250103** 75

**Recommended Motion:**

*That the Council of the Town of Saint Andrews accept the Planning Advisory Committee 2024 Annual Report from Jill Stewart, Chair, as information.*

2. **Finance & Administration Committee - Deputy Mayor Akagi**

1. **CPI Staff Wage Increase for 2025, FA250117** 77

**Recommended Motion:**

*That the Council of the Town of Saint Andrews authorizes the annual cost of living increase for employees pay and pay ranges be indexed by a factor of 2.5%.*

2. **Bank of Nova Scotia Operating Agreement 2025/2026, FA250116** 81

**Recommended Motion:**

*Be it moved that the Mayor or Deputy Mayor and the Treasurer or the Assistant Treasurer are hereby authorized to borrow on behalf of the Town of Saint Andrews, from the Bank of Nova Scotia, from time to time by way of a promissory note a sum or sums, not exceeding at any one time, three hundred thousand dollars (\$300,000.00) to meet current expenditures of the General Operating Fund; and four hundred thousand dollars (\$400,000.00) to meet the current expenditures of the Utility Operating Fund of the Corporation for the year 2025/2026.*

**AND**

*Be it moved that the Mayor or Deputy Mayor and the Treasurer or the Assistant Treasurer are hereby authorized to borrow on behalf of the Town of Saint Andrews from the Bank of Nova Scotia from time to time by way of a promissory note a sum or sums, not exceeding at any one time, two million, nine hundred and sixty thousand dollars (\$2,960,000) towards the following projects;*

*Markey Wharf & Square \$2,050,000*

*New Ladder Truck \$910,000*

**Recommended Motion:**

*Be it moved that the Council of the Town of Saint Andrews approves the Bank of Nova Scotia Visa Credit Card limit increase to thirty thousand dollars (\$30,000.00).*

3. **Policy P-25-01 Water Bill Credits Town of Saint Andrews, FA250118** 91

**Recommended Motion:**

*That the Council of the Town of Saint Andrews accepts Policy P-25-01 Water Bill Credits Town of Saint Andrews.*

3. **Public Works & Public Safety Committee- Councillors Bennett and Neil**

1. **Town Washroom Upgrades Request, PWPS250106** 94

**Recommended Motion:**

*That the Council of the Town of Saint Andrews approves \$25,000 in additional funding be provided from the Tourism Accommodation Levy Fund to support the renovations of the Town Hall Washrooms.*

2. **Update on Market Wharf and Market Square Project, PWPS250107** 95

**Recommended Motion:**

*That the Council of the Town of Saint Andrews approves the mitigation project proposed by Ducks Unlimited for the Market Square and Market Wharf project and that direction be provided to proceed with final design and tendering processes.*

3. **By-Law No. 25-01, A By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews Call for Public Hearing of Objections, PWPS250202** 96

**Recommended Motion:**

*That the Council of the Town of Saint Andrews sets the date of Monday, February 3, 2025, at 6:30 p.m. for a Public Hearing of Objections to By-Law No. 25-01, A By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews.*

4. **Economic Development, Business, & Culture Committee - Councillors Hirtle and Weare**

1. **By-Law No. 25-02, A By-Law to Regulate Peddlers, Buskers, Transient Traders, and Food Trucks Call for Public Hearing of Objections, EBC250101** 129

**Recommended Motion:**

*That the Council of the Town of Saint Andrews sets the date of Monday, February 3, 2025, at 6:45 p.m. for a Public Hearing of Objections to By-Law No. 25-02, A By-Law to Regulate Peddler's, Buskers, Transient traders, and Food Trucks in the Town of Saint Andrews.*

5. **Recreation & Environment Committee - Councillor Gumushel and**

**Blanchard**

- J. NEW BUSINESS**
- K. QUESTION PERIOD**
- L. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS**
- M. MAYOR'S COMMENTS**
- N. CLOSED SESSION**
- O. ADJOURNMENT**

**Recommended Motion:**

*At \_\_\_\_\_ p.m. that the meeting be adjourned.*